

# LATROBE SCHOOL DISTRICT BOARD OF TRUSTEES

Tuesday, February 20, 2024

## REGULAR MEETING MINUTES

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**Board Members Present:** Jared Meredith, Janet Saitman, Scot Yarnell

**Board Member Absent:**

**District Office Staff Present:** Dave Scroggins, Superintendent; Jennifer Fusano, CFO; Tracy Pearson, District Secretary

**Others:** None

### ***CALL TO ORDER***

The regular meeting of the Latrobe School District Board of Trustees was called to order at 6:00pm by Jared Meredith at Miller's Hill Library, 7900 South Shingle Road, Latrobe, CA, 95682. Jared Meredith led the flag salute.

### ***APPROVAL OF AGENDA AND MINUTES***

**Agenda** – It was motioned by Janet Saitman, seconded by Scot Yarnell to approve the agenda of the February 20, 2024 regular board meeting, after pulling consent item 6.D. for discussion. Motion passed: 3-0

**Minutes** - It was motioned by Scot Yarnell, seconded by Janet Saitman to approve the minutes of the January 16, 2024 regular board meeting. Motion passed: 3-0

### ***PUBLIC COMMENTS***

There were no comments from the public.

### ***APPROVAL OF DISTRICT WARRANTS***

It was motioned by Janet Saitman, seconded by Scot Yarnell to approve the district warrants report for the period of January 2 – February 7, 2024.

Motion passed: 3-0.

### ***CONSENT AGENDA***

It was motioned by Janet Saitman, seconded by Scot Yarnell to approve the Consent Agenda, including the following item(s):

- Accept 2022-23 School Accountability Report Card (SARC) for each school, published during the 2023-24 school year.
- Accept the 2023-24 Single Plan for School Achievement (SPSA) as updated and approved by the School Site Council/Parent Advisory Committee.
- Approve the 2024 Comprehensive School Safety Plan (CSSP).
- Accept 2023-24 El Dorado County Law Enforcement and Education MOU, as signed by district superintendents.
- Vote for CSBA 6-C delegate Misty DiVittorio.

Motion passed: 3-0.

## ***ACTION/DISCUSSION ITEMS***

### **Resequenced Item 6.D: Accept 2023-24 El Dorado County Law Enforcement and Education MOU, as signed by district superintendents.**

After discussion by the Board, this item was tabled.

### **8-9 On Track Math Initiative 2023-2026**

It was motioned by Scot Yarnell, seconded by Janet Saitman to accept the MOU with EDCOE for the On Track Math Initiative. The goal of this program is to improve vertical articulation between eighth and ninth grades, and to increase high school graduation and college eligibility. The County Office is contributing \$2,500 per year for this three-year program.

Motion passed: 3-0.

### **Three Year Contract with Michelle Hanson, CPA for Auditing Services**

It was motioned by Scot Yarnell, seconded by Janet Saitman to accept the contract with Michelle Hanson, CPA for auditing services for 2023-24, 2024-25, and 2025-26, not to exceed \$13,000 per year. This begins a new six-year span for which the District may use the same auditor.

Motion passed: 3-0.

### **2023-24 Salary Settlement and Salary Schedules**

It was motioned by Janet Saitman, seconded by Scot Yarnell to approve the 2023-24 Salary Settlement which includes a 5% increase on the salary schedules for all employee groups, retroactive to July 1, 2023. Updated Certificated, Classified, and Confidential salary schedules are included.

### **2023-24 Disclosures of Collective Bargaining Agreements**

It was motioned by Scot Yarnell, seconded by Janet Saitman to approve the 2023-24 disclosures. Districts are required to certify with EDCOE that they are able to meet the costs incurred under the 2023-24 Salary Settlement:

- Certificated Disclosure
- Classified Disclosure
- Confidential Disclosure

Motion passed: 3-0.

### **2023-24 Superintendent Salary Increase**

It was motioned by Janet Saitman, seconded by Scot Yarnell to approve a 5% salary increase to the Superintendent's contract, effective July 1, 2023.

Motion passed: 3-0.

### **2024-25 School Calendar**

It was motioned by Janet Saitman, seconded by Scot Yarnell to adopt the 2024-25 school calendar as recommended by the Meet & Confer Committee. This calendar is largely in alignment with the high school calendar for start/end dates and school breaks.

Motion passed: 3-0.

**BOARD POLICIES/ADMINISTRATIVE REGULATIONS**

There were no board policies for review.

**INFORMATION/CORRESPONDENCE**

- RSVP for the EDCSBA Annual Awards Dinner on Monday, March 18, 2024 at 5:30pm at Cold Springs Country Club. All three board members plus Dave Scroggins plan to attend.

**BOARD MEMBER REPORTS**

- Jared was travelling in Alaska during our last board meeting.

**SUPERINTENDENT’S REPORT**

Dave Scroggins presented information to the Board including:

- 2023-24 Enrollment: 173 students (67 LES; 106 MH)
- Parent Survey: The LCAP parent survey has opened.
- Attendance Challenge: We are holding an attendance challenge for the month of March, rewarding classes with the highest attendance percentage each week.
- Field Trips: We have increased our field trips this year. Recent activities include:
  - TK/K and 3<sup>rd</sup> – went to the Sacramento Planetarium today
  - 2<sup>nd</sup>/3<sup>rd</sup> – Alpaca field trip last week
  - MH Kindness Buddy lunch activity took place at Latrobe Elementary last week.
- Housing Development:
  - Dave will be attending a TAC meeting for the AKT project “Community for Health and Independence” (3,476 homes) on Mon 2/26. The high school district is also attending. Concern may have been raised from seeing the “Latrobe Connector” road on the plan. Developer fees will not be enough to fund new school(s) to serve this community.
  - On March 15 we are hosting a meeting with some members of the Board of Supervisors and Planning Commission to discuss impacts from potential developments in the district. If the Board is interested in attending, we will publish it as a special board meeting.
- Boots & Bowties: This PTC event is this Saturday at Moonraker in Cameron Park.

**CLOSED SESSION**

There were no items for Closed Session.

**ADJOURNMENT**

There being no further business the regular meeting was adjourned at 6:35pm.

Next regular meeting: Tuesday, March 19, 2024 at 6:00pm.

***Copies of all reports, contracts, agreements, and resolutions are made a part of these minutes as if contained fully herein. All documents are available in the district office.***

Adopted:

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Jared Meredith, President of the Board

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Date