

LATROBE SCHOOL DISTRICT BOARD OF TRUSTEES

Tuesday, September 19, 2023

REGULAR MEETING MINUTES

Board Members Present: Jared Meredith, Janet Saitman, Scot Yarnell

Board Member Absent:

District Office Staff Present: Dave Scroggins, Superintendent; Jennifer Fusano, CFO; Tracy Pearson, District Secretary

Others: None

CALL TO ORDER

The regular meeting of the Latrobe School District Board of Trustees was called to order at 6:01pm by Scot Yarnell at Miller's Hill Library, 7900 South Shingle Road, Latrobe, CA, 95682. Scot Yarnell led the flag salute.

APPROVAL OF AGENDA AND MINUTES

Agenda – It was motioned by Janet Saitman, seconded by Jared Meredith to approve the agenda of the September 19, 2023 regular board meeting.

Motion passed: 3-0

Minutes - It was motioned by Jared Meredith Janet Saitman to approve the minutes of the following meetings:

- August 15, 2023 – regular meeting
- September 6, 2023 – special meeting

Motion passed: 3-0

PUBLIC COMMENTS

There were no comments from the public.

APPROVAL OF DISTRICT WARRANTS

It was motioned by Janet Saitman, seconded by Jared Meredith to approve the district warrants report for the period of August 10 – September 8, 2023.

Motion passed: 3-0

CONSENT AGENDA

It was motioned by Janet Saitman, seconded by Jared Meredith to approve the Consent Agenda which included the following item(s):

- Accept 2023-24 Consolidated Application for Funding (Con-Ap)

Motion passed: 3-0.

3.B.1)

ACTION/DISCUSSION ITEMS

Resolution 23-24-03 – Sufficiency of Instructional Materials for 2023-24

After a public hearing during which there were no comments, it was motioned by Janet Saitman, seconded by Jared Meredith to adopt a resolution declaring that Latrobe School District has sufficient textbooks and instructional materials for each student for the 2023-24 school year.

Motion passed: 3-0.

Resolution 23-24-04 – Gann Limit

It was motioned by Jared Meredith, seconded by Janet Saitman to adopt a resolution certifying that for 2023-24 there is no increase to the 2022-23 Gann limits. This is a calculation to the state uses to determine their appropriations.

Motion passed: 3-0.

2022-23 Unaudited Actuals

It was motioned by Janet Saitman, seconded by Jared Meredith to approve the 2022-23 Unaudited Actuals as presented by Jennifer Fusano, CFO.

Motion passed: 3-0.

2023-24 Substitute and Stipend Salary Schedule

It was motioned by Janet Saitman, seconded by Jared Meredith to adopt the 2023-24 Substitute and Stipend Salary Schedule. The District recommended increasing the stipend for the Teacher Induction Program (TIP) mentor to \$2,600 per year for the two year program, consistent with neighboring districts in the county. We currently have a new teacher starting the two-year TIP program and have assigned a Latrobe Elementary teacher as her mentor.

Motion passed: 3-0.

BOARD POLICIES/ADMINISTRATIVE REGULATIONS

There were no BP/ARs for consideration.

INFORMATION/CORRESPONDENCE

- EDCOE letter to Scot Yarnell approving the Latrobe 2023-24 Budget as adopted in June 2023.

BOARD MEMBER REPORTS

There were no Board member reports.

SUPERINTENDENT'S REPORT

Dave Scroggins presented information to the Board including:

- 2023-24 Enrollment: 68 students (64 LES; 104 MH).
- Developments:
 - **Wild Hawk** – Proposal to divide 600 acres just south of Miller's Hill into 60 ten-acre parcels, plus an 18-hole golf course. This proposal is not likely to be approved as is due to lack of water.
 - **Creekside Village** – Dave met with George Carpenter of Winn Developers regarding our concerns. We have a Special Board Meeting for tomorrow to discuss further. We just received a letter for a second scoping meeting to be held on Sept 26, which Dave plans to attend. Jared pointed out that development south of Creekside and beyond,

down Latrobe Road, is inevitable. Large landowners are sitting on those parcels until they are able to develop.

- **Green Gables** – We have not received any formal notices about our appeal to the variance, however Dave learned from a community member that the meeting date is October 10 (Board of Supervisors meeting). Dave will speak at the meeting.
- Dress Code: Dave has surveyed students and staff on opinions about our current dress code, and will be sharing the results with staff on Monday's staff collaboration day.

CLOSED SESSION

There were no items for Closed Session.

ADJOURNMENT

There being no further business the regular meeting was adjourned at 6:47 p.m.

Next regular meeting: Tuesday, October 17, 2023 at 6:00 p.m.

Copies of all reports, contract, agreements, and resolutions are made a part of these minutes as if contained fully herein. All documents are available in the district office.

Adopted:

Scot Yarnell, President of the Board

Date

LATROBE SCHOOL DISTRICT BOARD OF TRUSTEES

Wednesday, September 20, 2023

SPECIAL MEETING MINUTES

Board Members Present: Jared Meredith, Janet Saitman, Scot Yarnell (arrived 12:27)

Board Member Absent: None

District Office Staff Present: Dave Scroggins, Superintendent

Guests: Dr. Ed Manansala, Wendy Fredericksen, George Turnboo, Mark Treat

CALL TO ORDER

A Special Meeting of the Latrobe School District Board of Trustees was called to order at 11:56 a.m. by Janet Saitman at the Miller's Hill School library, 7900 South Shingle Road, Latrobe, CA. Janet Saitman led the salute to the flag.

PUBLIC COMMENTS

There were no comments from the public.

RESIDENTIAL DEVELOPMENT IN LATROBE

Dave Scroggins welcomed guests District 2 Supervisor George Turnboo, assistant Mark Treat, County Superintendent of Schools Dr. Ed Manansala, and Deputy Superintendent Wendy Fredericksen. He presented information about proposed residential development in Latrobe School District, in particular Creekside Village and Wild Hawk, and potential impacts to our schools. Following the discussion the group departed at 12:44 to take a tour of both schools.

ADJOURNMENT

There being no further business the special meeting was adjourned at 1:14 p.m.

Next regular meeting: Tuesday, October 17, 2023 at 6:00 p.m.

Copies of all reports, contract, agreements, and resolutions are made a part of these minutes as if contained fully herein. All documents are available in the district office.

Adopted:

Scot Yarnell, President of the Board

Date

3.B.2)

008 LATROBE SCHOOL DISTRICT
SEPTEMBER 27, 2023

J31231

ACCOUNTS PAYABLE PRELIST
BATCH: 0010 SEPTEMBER 21, 2023

APY500 L.00.22 09/27/23 15:49 PAGE 1
<< Held for Audit >>

0010

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type FD RESC Y OBJT	ABA num GOAL FUNC LC1	Account num LOC2 L3 SCH T9MPS	EE ES Liq Amt	E-Term Net Amount	E-ExtRef
101350/00	ALHAMBRA PO BOX 660579 DALLAS, TX 75266-0579								
245003	PO-240003 09/26/2023	INV.22141392/BOTTLED WATER		1	01-0000-0-5520-0000-8200-000-0000-00-001	NN P	52.68	52.68	
245003	PO-240003 09/26/2023	INV.22141392/BOTTLED WATER		2	01-0000-0-5520-0000-8200-000-0000-00-002	NN P	52.69	52.69	
TOTAL PAYMENT AMOUNT							105.37 *	105.37	
101409/00	AMR SERVICES 4200 MOTHERLODE DR #C2 SHINGLE SPRINGS, CA 95682-968		613065223						
PV-240051	09/27/2023	FINGERPRINTING SERIVES/INV.002		01	01-0000-0-5812-0000-7200-000-0000-00-100	NY		170.00	
TOTAL PAYMENT AMOUNT							170.00 *	170.00	
100839/02	AT&T 019 P.O. BOX 5019 CAROL STREAM, IL 60197-5019								
245005	PO-240005 09/26/2023	ACCT.8310010846704/INTERNET		1	01-0000-0-5901-0000-7700-000-0000-00-100	NN P	374.93	374.93	
245005	PO-240005 09/26/2023	ACCT.8310010846704/INTERNET		2	01-0000-0-5901-0000-7700-000-0000-00-001	NN P	374.93	374.93	
245005	PO-240005 09/26/2023	ACCT.8310010846704/INTERNET		3	01-0000-0-5901-0000-7700-000-0000-00-002	NN P	375.03	375.03	
TOTAL PAYMENT AMOUNT							1,124.89 *	1,124.89	
101406/00	CAL FIRE/OSFM PO BOX 997446 SACRAMENTO, CA 95899-7446		000000000						
245125	PO-240125 09/25/2023	LICENSE APP CF22019214AES		1	01-0000-0-5300-0000-8110-000-0000-00-100	NN F	335.00	335.00	
TOTAL PAYMENT AMOUNT							335.00 *	335.00	
101026/00	CANON FINANCIAL SERVICES INC. 14904 COLLECTIONS CENTER DRIVE CHICAGO, IL 60693-0149		223056822						
245012	PO-240012 09/26/2023	COPIER COSTS/SEPTEMBER		1	01-0000-0-5630-1110-1000-000-0000-00-001	NN P	365.80	365.80	
245012	PO-240012 09/26/2023	COPIER COSTS/SEPTEMBER		2	01-0000-0-5630-1110-1000-000-0000-00-002	NN P	365.80	365.80	
245012	PO-240012 09/26/2023	COPIER COSTS/SEPTEMBER		3	01-0000-0-5630-0000-2700-000-0000-00-100	NN P	81.29	81.29	
TOTAL PAYMENT AMOUNT							812.89 *	812.89	

Item 5

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type FD RESC Y OBJT	ABA num GOAL FUNC LC1	Account num LOC2 L3 SCH T9MPS	EE ES Liq Amt	E-Term Net	E-ExtRef Amount
101324/00	CUSTOMINK LLC 2910 DISTRICT AVE SUITE 300 FAIRFAX, VA 22031								
245121	PO-240121 09/26/2023	INV.68286172/STUDENT SUPPLIES	1	01-0000-0-4300-1110-1000-000-0000-00-002	NN F	405.41		405.41	405.41
		TOTAL PAYMENT AMOUNT				405.41 *			405.41
101083/00	FRESNO COUNTY SUPERINTENDENT OF SCHOOLS 1111 VAN NESS AVENUE FRESNO, CA 93721		000000000						
245120	PO-240120 09/26/2023	INV.240180/CYBER HIGH 23-24	1	01-0000-0-4300-1110-1000-000-0000-00-002	NN F	3,000.00		3,000.00	3,000.00
		TOTAL PAYMENT AMOUNT				3,000.00 *			3,000.00
101216/00	HASTIE'S CAPITOL SAND & GRAVEL 9350 JACKSON RD SACRAMENTO, CA 95826								
	PV-240046 09/26/2023	INV.203204/MAINTENANCE SUPPL		01-8150-0-4300-0000-8200-000-0000-00-002	NN			285.54	285.54
		TOTAL PAYMENT AMOUNT				285.54 *			285.54
083043/00	HOME DEPOT CREDIT SERVICES DEPT. 32-2540181868 P.O. BOX 78047 PHOENIZ, AZ 85062-8047								
245028	PO-240028 09/26/2023	INV.1045853/MAINTENANCE SUPP	1	01-8150-0-4300-0000-8110-000-0000-00-001	NN P	206.68		206.68	206.68
245028	PO-240028 09/26/2023	INV.1045853/MAINTENANCE SUPP	2	01-8150-0-4300-0000-8110-000-0000-00-002	NN P	444.36		444.36	444.36
245028	PO-240028 09/26/2023	INV.6523282/MAINTENANCE SUPP	1	01-8150-0-4300-0000-8110-000-0000-00-001	NN P	13.78		13.78	13.78
245028	PO-240028 09/26/2023	INV.6523282/MAINTENANCE SUPP	2	01-8150-0-4300-0000-8110-000-0000-00-002	NN P	29.63		29.63	29.63
245028	PO-240028 09/26/2023	INV.7360540/MAINTENANCE SUPP	1	01-8150-0-4300-0000-8110-000-0000-00-001	NN P	65.24		65.24	65.24
245028	PO-240028 09/26/2023	INV.7360540/MAINTENANCE SUPP	2	01-8150-0-4300-0000-8110-000-0000-00-002	NN P	140.25		140.25	140.25
		TOTAL PAYMENT AMOUNT				899.94 *			899.94

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS	Liq Amt	Net Amount				
101353/00	IT TAKES THE VILLAGE 4987 GOLDEN FOOTHILL PARKWAY STE 100 EL DORADO HILLS, CA 95762	352467410							
245031	PO-240031	09/26/2023	OCC THERAPY/AUGUST	1	01-6500-0-5811-5770-1180-000-0000-00-001	N6	P	150.00	150.00
245101	PO-240101	09/26/2023	COUNSELING/AUGUST	1	01-9012-0-5806-0000-3110-047-0000-00-001	N6	P	2,025.00	2,025.00
			TOTAL PAYMENT AMOUNT					2,175.00 *	2,175.00
101384/00	LOZANO SMITH 7404 NORTH SPALDING AVENUE FRESNO, CA 93720-3370	800874383							
245126	PO-240126	09/26/2023	INV.2197411/PROF SERV-AUG	1	01-0000-0-5819-0000-7100-000-0000-00-100	NY	P	1,260.00	1,260.00
			TOTAL PAYMENT AMOUNT					1,260.00 *	1,260.00
101395/00	LUMOS INFORMATION SERVICES PO BOX 1575 PISCATAWAY, NJ 08855	223956367							
245090	PO-240090	09/26/2023	INV.2719/SBAC PRACTICE BKS	1	01-0000-0-4200-1110-1000-000-0000-00-002	NY	F	758.11	758.11
			TOTAL PAYMENT AMOUNT					758.11 *	758.11
101180/00	MILTON, SARAH 7780 JOAQUIN WAY SHINGLE SPRINGS, CA 95682	000000000							
	PV-240044	09/26/2023	REFUND BUS FEES		01-0000-0-8675-0000-0000-000-0000-00-000	NN		270.00	270.00
			TOTAL PAYMENT AMOUNT					270.00 *	270.00
101168/00	MITCHELMORE, JOCELYN 1314 CROMWELL COURT EL DORADO HILLS, CA 95762	516218685							
245129	PO-240129	09/27/2023	INV.1220/GLAD TRAINING RB KE	1	01-6266-0-5200-1110-1000-000-0000-00-002	NY	P	2,800.00	2,800.00
			TOTAL PAYMENT AMOUNT					2,800.00 *	2,800.00

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS	Liq Amt	Net Amount			

101092/00	National Fire Systems Inc, 8521 Morrison Creek Drive Sacramento, CA 95828								
245036	PO-240036	09/25/2023	INV.107054/FIRE PUMP	1	01-8150-0-5806-0000-8200-000-0000-00-002	NN	P	270.00	270.00
245036	PO-240036	09/26/2023	INV.106913/FIRE PUMP	1	01-8150-0-5806-0000-8200-000-0000-00-002	NN	P	270.00	270.00
TOTAL PAYMENT AMOUNT					540.00 *				540.00

000232/00	PACIFIC GAS & ELECTRIC COMPANY PO BOX 997300 SACRAMENTO, CA 95899-7300								
245038	PO-240038	09/26/2023	ACCT.3265436500-9/MH	2	01-0000-0-5540-0000-8200-000-0000-00-002	NN	P	872.45	872.45
245038	PO-240038	09/26/2023	ACCT.2549674067-8/LES	1	01-0000-0-5540-0000-8200-000-0000-00-001	NN	P	1,255.38	1,255.38
TOTAL PAYMENT AMOUNT					2,127.83 *				2,127.83

101366/00	PACIFIC INSTITUTE OF MUSIC 540 PLAZA DRIVE STE 130 FOLSOM, CA 95630		874337283						
	PV-240048	09/26/2023	REISSUE FRAUD CK#80770947		01-5810-0-5800-1206-1000-000-0000-00-002	NN		1,250.00	1,250.00
TOTAL PAYMENT AMOUNT					1,250.00 *				1,250.00

100807/00	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC PO BOX 981022 Boston, MA 02298-1022		000000000						
	PV-240049	09/26/2023	INV.3106289389/PROPERTY TAX		01-0000-0-5902-0000-7200-000-0000-00-100	NN		17.81	17.81
TOTAL PAYMENT AMOUNT					17.81 *				17.81

101407/00	PONDEROSA HIGH SCHOOL DRAMA DEPARTMENT 3661 PONDEROSA ROAD SHINGLE SPRINGS, CA 95682								
245127	PO-240127	09/26/2023	PONDO FT TK-5/THEATRE	1	01-9012-0-5835-1110-1000-012-0000-00-001	NN	F	320.00	320.00
245127	PO-240127	09/26/2023	PONDO FT TK-5/THEATRE	2	01-9012-0-5835-1110-1000-012-0000-00-002	NN	F	180.00	180.00
TOTAL PAYMENT AMOUNT					500.00 *				500.00

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef	
Req Reference	Date	Description	FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS	Liq Amt	Net Amount					
080432/00	U.S. BANK P.O. BOX 790428 ST. LOUIS, MO 63179-0428	000000000								
245103	PO-240103	09/27/2023	STUDENT SUPPLIES	1	01-9012-0-4300-1110-1000-014-0000-00-002	NN	P		86.47	86.47
245103	PO-240103	09/27/2023	STUDENT SUPPLIES	2	01-0000-0-4300-1110-1000-000-0000-00-001	NN	F		0.00	0.00
245103	PO-240103	09/27/2023	STUDENT SUPPLIES	4	01-9012-0-4300-1110-1000-003-0000-00-002	NN	P		160.45	160.45
245103	PO-240103	09/27/2023	STUDENT SUPPLIES	3	01-9012-0-4300-1110-1000-030-0000-00-002	NN	P		84.68	84.68
245103	PO-240103	09/27/2023	STUDENT SUPPLIES	7	01-4203-0-4300-4760-1000-000-0000-00-002	NN	P		287.34	287.34
245103	PO-240103	09/27/2023	STUDENT SUPPLIES	8	01-5810-0-4300-1110-1000-000-0000-00-001	NN	P		377.47	377.47
245103	PO-240103	09/27/2023	STUDENT SUPPLIES	6	01-8150-0-4300-0000-8110-000-0000-00-001	NN	P		12.82	12.82
245103	PO-240103	09/27/2023	STUDENT SUPPLIES	5	01-9012-0-4300-1133-4200-026-0000-00-002	NN	P		208.67	208.67
245109	PO-240109	09/27/2023	STUDENT SUPPLIES/ELECTIVES	1	01-9012-0-4300-1110-1000-014-0000-00-002	NN	F		320.68	320.68
245118	PO-240118	09/27/2023	ELLISON DIE CUT PARTS/STU SUPP	1	01-6053-0-4300-1110-1000-000-0000-00-001	NN	P		579.15	579.15
245118	PO-240118	09/27/2023	ELLISON DIE CUT PARTS/STU SUPP	2	01-9012-0-4200-0000-2420-012-0000-00-001	NN	P		38.40	38.40
245118	PO-240118	09/27/2023	ELLISON DIE CUT PARTS/STU SUPP	4	01-0000-0-4300-0000-2700-000-0000-00-100	NN	P		89.37	89.37
245118	PO-240118	09/27/2023	ELLISON DIE CUT PARTS/STU SUPP	3	01-0000-0-4300-1110-1000-000-0000-00-002	NN	P		57.15	57.15
PV-240050	09/27/2023	Refund Student Supplies		01-0000-0-4300-1110-1000-000-0000-00-002	NN					-64.30
PV-240050	09/27/2023	Refund Tech Supplies		01-9012-0-4300-1110-1000-018-0000-00-001	NN					-267.05
PV-240050	09/27/2023	Stu Supp/24018		01-0000-0-4300-1110-1000-000-0000-00-100	NN					39.67
PV-240050	09/27/2023	Stu Supp/24018		01-0000-0-4300-1110-1000-000-0000-00-002	NN					9.21
PV-240050	09/27/2023	Maint Supp/24018		01-8150-0-4300-0000-8110-000-0000-00-002	NN					72.74
PV-240050	09/27/2023	Stu Supp/24018		01-0000-0-4300-1110-1000-000-0000-00-100	NN					21.29
PV-240050	09/27/2023	Off Supp/24018		01-0000-0-4300-0000-2700-000-0000-00-002	NN					29.80
PV-240050	09/27/2023	Stu Supp/24018		01-0000-0-4300-1110-1000-000-0000-00-002	NN					85.78
PV-240050	09/27/2023	Off Supp/24020		01-8150-0-4300-0000-8110-000-0000-00-002	NN					21.72
PV-240050	09/27/2023	Maint Supp/24019		01-8150-0-4300-0000-8110-000-0000-00-002	NN					9.60
PV-240050	09/27/2023	Stu Supp/24018		01-0000-0-4300-1110-1000-000-0000-00-100	NN					135.95
PV-240050	09/27/2023	Stu Supp/24018		01-0000-0-4300-1110-1000-000-0000-00-001	NN					213.42
PV-240050	09/27/2023	Stu Supp/24018		01-0000-0-4300-1110-1000-000-0000-00-002	NN					58.97
PV-240050	09/27/2023	Cust Supp/24021		01-8150-0-4300-0000-8200-000-0000-00-002	NN					58.01
PV-240050	09/27/2023	Stu Supp/24022		01-0000-0-4300-1110-1000-000-0000-00-002	NN					17.06
PV-240050	09/27/2023	Vball shirts/SportswearSwag		01-9012-0-4300-1133-4200-026-0000-00-002	NN					834.57
PV-240050	09/27/2023	Off Supp/24023		01-0000-0-4300-0000-2700-000-0000-00-100	NN					278.72
PV-240050	09/27/2023	Maint Supp/TM Hardware		01-8150-0-4300-0000-8110-000-0000-00-002	NN					183.19
PV-240050	09/27/2023	Clss bks/24024		01-9012-0-4200-1110-1000-032-0000-00-002	NN					35.27
PV-240050	09/27/2023	Stu Supp/24024		01-0000-0-4300-1110-1000-000-0000-00-001	NN					19.43
PV-240050	09/27/2023	Clss bks/24024		01-9012-0-4200-1110-1000-032-0000-00-002	NN					13.18
PV-240050	09/27/2023	Nurse Supp/24026		01-0000-0-4300-0000-3140-000-0000-00-002	NN					384.82
PV-240050	09/27/2023	Off Supp/24026		01-0000-0-4300-0000-2700-000-0000-00-002	NN					144.76
PV-240050	09/27/2023	Maint Supp/24025		01-8150-0-4300-0000-8110-000-0000-00-002	NN					21.44
PV-240050	09/27/2023	Maint Supp/24001		01-8150-0-4300-0000-8110-000-0000-00-002	NN					36.13
PV-240050	09/27/2023	Maint Supp/24002		01-8150-0-4300-0000-8110-000-0000-00-002	NN					170.70
PV-240050	09/27/2023	Amazon Subs		01-0000-0-4300-0000-2700-000-0000-00-002	NN					138.35
PV-240050	09/27/2023	Maint Supp/24005		01-8150-0-4300-0000-8110-000-0000-00-002	NN					20.32
TOTAL PAYMENT AMOUNT					5,025.40 *					5,025.40

008 LATROBE SCHOOL DISTRICT
SEPTEMBER 27, 2023

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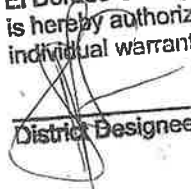
		TOTAL BATCH PAYMENT			27,153.62 ***			0.00	27,153.62
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		TOTAL DISTRICT PAYMENT			27,153.62 ****			0.00	27,153.62
--	--	------------------------	--	--	----------------	--	--	------	-----------

		TOTAL FOR ALL DISTRICTS:			27,153.62 ****			0.00	27,153.62
--	--	--------------------------	--	--	----------------	--	--	------	-----------

Number of checks to be printed:	24, not counting voids due to stub overflows.								27,153.62
Number of zero dollar checks:	1, will be printed.								

Pursuant to Latrobe School District policy, the
El Dorado County Superintendent of Schools
is hereby authorized and directed to issue
individual warrants to the payees named hereon.


District Designee

9/27/23
Date

008 LATROBE SCHOOL DISTRICT
OCTOBER 4, 2023

J33158

ACCOUNTS PAYABLE PRELIST
BATCH: 0011 OCTOBER 4, 2023

APY500 L.00.22 10/04/23 15:08 PAGE 1
<< Held for Audit >>

0011

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type FD RESC Y OBJT	ABA num GOAL FUNC LC1	Account num LOC2 L3 SCH T9MPS	EE ES Liq Amt	E-Term Net Amount	E-ExtRef
008233/00	AMERICAN FIDELITY ASSURANCE ACCOUNT ADMIN PO BOX 268805 OKLAHOMA CITY, OK	73126-8805	730714500						
PV-240053	10/04/2023	PRODUCTS/SEPTEMBER			01-0000-0-9582-0000-0000-000-000-00-000	NN	1,376.47		
TOTAL PAYMENT AMOUNT							1,376.47 *	1,376.47	
100979/00	AMERICAN FIDELITY ASSURANCE CO ATTN; FLEX ACCOUNT ADMIN. P.O. BOX 219326 KANSAS CITY, MO	64121-9326							
PV-240052	10/04/2023	FLEX/OCTOBER ADJUSTMENT			01-0000-0-9582-0000-0000-000-000-00-000	NN	237.50		
PV-240052	10/04/2023	FLEX/JULY			01-0000-0-9582-0000-0000-000-000-00-000	NN	237.50		
PV-240052	10/04/2023	FLEX/AUGUST			01-0000-0-9582-0000-0000-000-000-00-000	NN	237.50		
PV-240052	10/04/2023	FLEX/SEPT			01-0000-0-9582-0000-0000-000-000-00-000	NN	237.50		
TOTAL PAYMENT AMOUNT							950.00 *	950.00	
101396/00	AQUALITY WATER MANAGEMENT 1900 TERRACINA DRIVE STE 110 SACRAMENTO, CA	95834	030414363						
245092	PO-240092	10/04/2023	INV.202007/SEPTEMBER WATER	1	01-8150-0-5806-0000-8110-000-0000-00-002	NN P	4,992.00	4,992.00	
245092	PO-240092	10/04/2023	INV.202007/SEPTEMBER WATER	2	01-8150-0-5806-0000-8110-000-0000-00-001	NN P	1,248.00	1,248.00	
TOTAL PAYMENT AMOUNT							6,240.00 *	6,240.00	
100839/00	AT&T PO BOX 9011 CAROL STREAM, IL	60197-9011							
245006	PO-240006	10/04/2023	BAN9391007284/PHONE SERVICE	2	01-0000-0-5901-0000-2700-000-0000-00-002	NN P	60.32	60.32	
245006	PO-240006	10/04/2023	BAN9391007284/PHONE SERVICE	1	01-0000-0-5901-0000-2700-000-0000-00-100	NN P	60.34	60.34	
245006	PO-240006	10/04/2023	BAN9391007284/PHONE SERVICE	3	01-0000-0-5901-0000-2700-000-0000-00-001	NN P	60.32	60.32	
245006	PO-240006	10/04/2023	BAN9391047287/PHONE SERVICE	1	01-0000-0-5901-0000-2700-000-0000-00-100	NN P	23.64	23.64	
245006	PO-240006	10/04/2023	BAN9391047287/PHONE SERVICE	3	01-0000-0-5901-0000-2700-000-0000-00-001	NN P	23.64	23.64	
245006	PO-240006	10/04/2023	BAN9391047287/PHONE SERVICE	2	01-0000-0-5901-0000-2700-000-0000-00-002	NN P	23.64	23.64	
TOTAL PAYMENT AMOUNT							251.90 *	251.90	

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type FD RESC Y OBJT	ABA num GOAL FUNC LC1	Account num LOC2 L3 SCH T9MPS	EE ES Liq Amt	E-Term Net Amount	E-ExtRef
100776/00	AT&T MOBILITY P.O. BOX 6463 CAROL STREAM, IL	60197-6463							
245007 PO-240007	10/04/2023	287252191647/CELL PHONES		1 01-0000-0-5901-0000-2700-000-0000-00-100	NN P		175.16	175.16	
		TOTAL PAYMENT AMOUNT					175.16 *	175.16	
101071/00	CALIFORNIACHOICE BENEFIT ADMIN ATTN: ACCOUNTS RECEIVABLE PO BOX 7088 ORANGE, CA	92863-7088	330115986						
245013 PO-240013	10/04/2023	MEDICAL/NOVEMBER-SEPT&OCT ADJM		1 01-0000-0-9570-0000-0000-000-0000-00-000	NN P		20,531.84	20,531.84	
		TOTAL PAYMENT AMOUNT					20,531.84 *	20,531.84	
101405/00	CENTER FOR THE COLLABORATIVE CLASSROOM 1001 MARINA VILLAGE PKWY, STE110 ALAMEDA, CA	94501							
245123 PO-240123	10/04/2023	INV.247832/SIPPS CURRICULUM		1 01-6053-0-4300-1110-1000-000-0000-00-001	NN F		1,354.19	1,354.19	
		TOTAL PAYMENT AMOUNT					1,354.19 *	1,354.19	
101398/00	CLS LABS 3249 FITZGERALD RD RANCHO CORDOVA, CA	95742	943203817						
245099 PO-240099	10/04/2023	INV.3091206/WATER TESTING SEPT 1		01-0000-0-5800-0000-8200-000-0000-00-002	NN P		30.00	30.00	
245099 PO-240099	10/04/2023	INV.3091205/WATER TESTING SEPT 2		01-0000-0-5800-0000-8200-000-0000-00-001	NN P		30.00	30.00	
		TOTAL PAYMENT AMOUNT					60.00 *	60.00	
100908/00	EL DORADO DISPOSAL A WASTE CONNECTION CO. PO BOX 7428 PASADENA, CA	91109-7428							
245018 PO-240018	10/04/2023	ACCT.4030-10260/LES		1 01-0000-0-5560-0000-8200-000-0000-00-001	NN P		150.63	150.63	
245018 PO-240018	10/04/2023	ACCT.4030-10243/MH		2 01-0000-0-5560-0000-8200-000-0000-00-002	NN P		308.80	308.80	
		TOTAL PAYMENT AMOUNT					459.43 *	459.43	

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type FD RESC Y OBJT	ABA num GOAL FUNC LC1	Account num LOC2 L3 SCH T9MPS	EE ES Liq Amt	E-Term Net Amount	E-ExtRef
101035/00	EWING IRRIGATION PRODUCTS INC. PO BOX 208728 DALLAS, TX 75320-8728		941351799						
245020 PO-240020	10/04/2023	INV.107037032/MAINT SUPPLIES		2 01-8150-0-4300-0000-8200-000-0000-00-002		NN P	455.33	455.33	
		TOTAL PAYMENT AMOUNT					455.33 *	455.33	
000761/00	FOLLETT SCHOOL SOLUTIONS INC. 91826 COLLECTION CENTER DRIVE CHICAGO, IL 60693-0918		000000000						
245117 PO-240117	10/04/2023	INV.730629/LIBRARY BOOKS		1 01-9012-0-4200-0000-2420-012-0000-00-001		YN P	654.19	654.19	
		TOTAL PAYMENT AMOUNT					654.19 *	654.19	
		TOTAL USE TAX AMOUNT						47.43	
101148/00	FORT BRAGG ELECTRIC INC. P.O. BOX 1878 FORT BRAGG, CA 95437		942630912						
245022 PO-240022	10/04/2023	INV.W25530/FLOWMETER		1 01-8150-0-4300-0000-8110-000-0000-00-002		NN P	682.50	682.50	
		TOTAL PAYMENT AMOUNT					682.50 *	682.50	
101258/00	GAUTSCHI, SAMANTHA 3070 ROYAL DRIVE CAMERON PARK, CA 95682		000000000						
PV-240054	10/04/2023	REIMB CULINARY ELECTIVE SUPPL		01-9012-0-4300-1110-1000-024-0000-00-002		NN		284.40	
		TOTAL PAYMENT AMOUNT						284.40 *	284.40
100853/00	HSA BANK PO BOX 939 SHEBOYGAN, WI 53082-0939								
245029 PO-240029	10/04/2023	CONTRIBUTIONS/OCTOBER		1 01-0000-0-9570-0000-0000-000-0000-00-000		NN P	300.00	300.00	
		TOTAL PAYMENT AMOUNT					300.00 *	300.00	

008 LATROBE SCHOOL DISTRICT
OCTOBER 4, 2023

J33158

ACCOUNTS PAYABLE PRELIST
BATCH: 0011 OCTOBER 4, 2023

APY500 L.00.22 10/04/23 15:08 PAGE 4
<< Held for Audit >>

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type FD RESC Y OBJT	ABA num GOAL FUNC LC1	Account num LOC2 L3 SCH T9MPS	EE	ES	E-Term Liq Amt	E-ExtRef Net Amount
101163/00	JARED MEREDITH 1120 SHADOW HAWK DRIVE SHINGLE SPRINGS, CA 95682									
PV-240056	10/04/2023	REIMB BOARD MEDICAL/OCTOBER		01-0000-0-3902-0000-7100-000-0000-00-100		NN			176.32	176.32
		TOTAL PAYMENT AMOUNT							176.32 *	176.32
100420/00	KAMPS PROPANE PO BOX 840648 LOS ANGELES, CA 90084-0648		000000000							
245032 PO-240032	10/04/2023	INV.22888/PROPANE TANK FEES		1 01-0000-0-5630-0000-8200-000-0000-00-002		NN P			132.00	132.00
245032 PO-240032	10/04/2023	INV.22888/PROPANE TANK FEES		2 01-0000-0-5630-0000-8200-000-0000-00-001		NN P			132.00	132.00
		TOTAL PAYMENT AMOUNT							264.00 *	264.00
101376/00	KOBY PEST CONTROL PO BOX 2137 PLACERVILLE, CA 95667		680424520							
245034 PO-240034	10/04/2023	PEST CONTROL/OCTOBER-LES		1 01-8150-0-5806-0000-8200-000-0000-00-001		NN P			100.00	100.00
245034 PO-240034	10/04/2023	PEST CONTROL/SEPTEMBER-MH		2 01-8150-0-5806-0000-8200-000-0000-00-002		NN P			150.00	150.00
		TOTAL PAYMENT AMOUNT							250.00 *	250.00
101092/00	National Fire Systems Inc, 8521 Morrison Creek Drive Sacramento, CA 95828									
245036 PO-240036	10/04/2023	INV.107063/FIRE PUMP		1 01-8150-0-5806-0000-8200-000-0000-00-002		NN P			270.00	270.00
		TOTAL PAYMENT AMOUNT							270.00 *	270.00
000232/00	PACIFIC GAS & ELECTRIC COMPANY PO BOX 997300 SACRAMENTO, CA 95899-7300									
245038 PO-240038	10/04/2023	ACCT.4463182038-6/LES		1 01-0000-0-5540-0000-8200-000-0000-00-001		NN P			1,005.21	1,005.21
245038 PO-240038	10/04/2023	ACCT.3223769836-3/MH-TRUEUP		2 01-0000-0-5540-0000-8200-000-0000-00-002		NN P			9,821.47	9,821.47
		TOTAL PAYMENT AMOUNT							10,826.68 *	10,826.68

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type FD RESC Y OBJT GOAL	ABA num FUNC LC1	Account num LOC2 L3 SCH T9MPS	EE ES Liq Amt	E-Term Net	E-ExtRef Amount
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TOTAL DISTRICT PAYMENT					47,848.70	****	0.00		47,848.70
TOTAL USE TAX AMOUNT									75.20

TOTAL FOR ALL DISTRICTS:					47,848.70	****	0.00		47,848.70
TOTAL USE TAX AMOUNT									75.20

Number of checks to be printed: 24, not counting voids due to stub overflows. 47,848.70

Pursuant to Latrobe School District policy, the
El Dorado County Superintendent of Schools
is hereby authorized and directed to issue
individual warrants to the payees named hereon.

District Designee

10/6/23
Date

Quarterly Report on Williams Uniform Complaints
 [Education Code § 35186]
2023

To: Dr. Ed Manansala, Superintendent of Schools

District: Latrobe

Person completing this form: Tracy Pearson Title: Dist. Sec'y

Quarterly Report Submission Date: January 2023
 (check one) April 2023
 July 2023
 October 2023

Date for information to be reported publicly at governing board meeting: 10/17/2023

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancy or Misassignment			
Facilities Conditions			
TOTALS	<u>0</u>		

 Signature of District Superintendent

 Date

6.A.

Latrobe School District

SURPLUS EQUIPMENT LIST
October 2023

<u>Quantity</u>	<u>Description</u>
62	Chromebooks

G.B.



1303 J STREET, SUITE 500
SACRAMENTO, CA 95814
PHONE: (916) 441-5063
FACSIMILE: (916) 441-2848
WWW.S-F-C.ORG

September 12, 2023

Ms. Jennifer Fusano
Chief Financial Officer
Latrobe School District
7900 South Shingle Road
Shingle Springs, CA 95682

Subject: Proposed Agreement for Consulting Services

Dear Ms. Fusano,

School Facility Consultants (SFC) is pleased to present the Latrobe School District (District) with this Proposed Agreement for Consulting Services for a School Facility Fee Justification Report.

School Facility Fee Justification Report

SFC will prepare, in accordance with all pertinent provisions of the Education and Government Codes, a School Facility Fee Justification Report that will document the impact of residential and commercial/industrial development on school facility needs and will enable the District to levy developer fees up to the maximum amount authorized by Government Code Section 65995 (Level I fees).

The fee for this service is \$3,400.

The fee shall be payable upon completion of the first draft report. If the District chooses not to proceed with the report, the District shall pay the Contractor on a time and materials basis plus actual expenses incurred. All expenses incurred by SFC in performance of the consulting services shall be reimbursed by the District. Expenses may include, but are not limited to, transportation costs (mileage at the prevailing IRS standard rate, rental vehicles, travel time, lodging and airfare), reproduction of materials, data purchases and overnight deliveries. Pre-approved extraordinary services such as work needed to address public inquiries and/or fee challenges, requested meetings, presentations, special maps or work requested after delivery of final draft will be billed in 15 minute increments in accordance with the rate schedule outlined below plus actual expenses incurred.

Hourly Rate Schedule

Principal	\$260 per hour
Director	\$225 per hour
Senior Consultant	\$200 per hour
Consultant	\$195 per hour
Research Analyst	\$165 per hour
Administrative Support	\$100 per hour

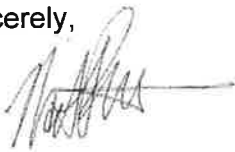
B.C.

e-m
10/10/23

The District shall be responsible for reviewing and verifying all data included in documents, forms and reports prepared by SFC on behalf of the District. The District shall be responsible for meeting any certification requirements and shall be responsible for consulting legal counsel as related to the preparation and submittal of documents, forms and reports.

Please find a Summary of Services attached. We very much appreciate your consideration of our firm and are happy to discuss in detail the services outlined above. If appropriate, please sign, date and return. Please do not hesitate to contact me at your earliest convenience with any questions.

Sincerely,

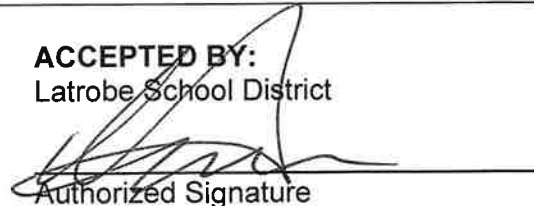


Matthew A. Pettler
Vice President

SUBMITTED BY:
School Facility Consultants

Date: September 12, 2023

ACCEPTED BY:
Latrobe School District



Authorized Signature

Date: 10/2/23

**Latrobe School District
Summary of Services – School Facility Fee Justification Report**

Background

Education Code Section 17620 and Government Code Section 65995 currently authorize school districts to collect fees on new development. These amounts are adjusted every two years according to the inflation rate for Class B construction as determined by the State Allocation Board. In January 2024, the State Allocation Board is scheduled to adjust the amount of the statutory fee that school districts may charge for Level 1 fees (currently \$4.79 per square foot for residential development and \$0.78 per square foot for commercial/residential development). Government Code Section 66001 requires that a reasonable relationship must exist between any fees collected and the developments on which the fees are charged.

Final Product

SFC will prepare a School Facility Fee Justification Report that will authorize the District to collect the fees authorized by Education Code 17620 and Government Code 65995. The Report will (1) identify the cost of providing school facilities for students generated by new residential and commercial/industrial and (2) explain the relationship between that cost and the developments on which fees will be charged.

Scope of the Report

In order to carry out the two objectives listed above, the Report will make the following determinations:

1. the District's need for additional school facilities and/or interim housing over the next five years
2. the estimated cost of needed additional school facilities and/or interim housing
3. the number of students generated by new residential and commercial/industrial development

Major Tasks

The tasks associated with preparing the Report are divided into three stages. First, in order to make the findings listed above, SFC will:

1. confer with City/County Planning Departments and other local/regional agencies (as necessary) to gather information such as residential and commercial development rates, availability of developable land, land use plans, and development applications
2. confer with District personnel to obtain information such as amounts of developer fees collected in the past, current school facility capacities, and plans for modifying and/or adding facilities
3. analyze enrollment projections and District classroom capacities to estimate the need for new or reconstructed facilities
4. estimate the cost of needed new facilities based on actual projects, state and District building standards, applicable capital improvement plans, and appropriate local site acquisition and development costs
5. estimate the number of students that will reside in a new housing unit by calculating the number of students who currently reside in similar housing units
6. analyze U.S. Census data such as number of employees per housing unit to justify fees for commercial/industrial development

Second, SFC will provide the District a draft Justification Report for its review.

Third, SFC will make modifications based upon comments received from the District and distribute a limited number of final bound reports to the District for adoption by the Board.



1303 J STREET, SUITE 500
SACRAMENTO, CA 95814
PHONE: (916) 441-5063
FACSIMILE: (916) 441-2848
WWW.S-F-C.ORG

September 26, 2023

Ms. Jennifer Fusano
Chief Financial Officer
Latrobe School District
7900 South Shingle Road
Shingle Springs, CA 95382

Subject: Proposal for a Student Generation Rate Study

Dear Ms. Fusano

Pursuant to your request, I am pleased to submit this Proposal for Consulting Services. I believe School Facility Consultants (SFC) can assist the Latrobe School District in estimating future student enrollment from planned new development by preparing a Student Generation Rate Study.

School Facility Consultants (SFC) proposes the following services to the District:

Student Generation Rate Study

SFC will prepare a Student Generation Rate Study. Student Generation Rates (SGRs) are utilized by school districts to estimate the number of students that are anticipated to reside in a proposed new housing unit. SFC will compile and analyze student and housing data from neighboring school district(s) to prepare a comprehensive Student Generation Rate Analysis for use by the District to estimate future student enrollment.

SFC will need the District to provide a map of housing units in a neighboring school district(s) similar in type to those planned in the District. SFC will also require the assistance of the District in gathering calculated Student Generation Rates and student and housing data from a neighboring school district(s) in order to calculate Student Generation Rates.

SFC proposes to provide services for a fee of \$10,000 payable in two equal installments. The fee shall cover all normal business expenses incurred in Sacramento by the Contractor on behalf of the District. District agrees that if it becomes necessary for a Consultant to visit the District, the District will pay for travel time per the rate schedule below. District also agrees to reimburse Contractor for all necessary and pre-approved travel expenses.

7.A.

e-m
10/10/23

Hourly Rate Schedule

Principal	\$260 per hour
Director	\$225 per hour
Senior Consultant	\$200 per hour
Consultant	\$195 per hour
Research Analyst	\$165 per hour
Administrative Support	\$100 per hour

The District shall be responsible for reviewing and verifying all data included in documents, forms and reports prepared by the Contractor on behalf of the District. The District shall be responsible for meeting any certification requirements and shall be responsible for consulting legal counsel as related to the preparation and submittal of documents, forms and reports.

It is understood that the Contractor shall function as an independent contractor without authority to obligate the District for any indebtedness or other commitments. The Contractor will accurately and fairly represent the District's position.

The terms of the agreement shall remain in force until mutually amended. This agreement may be terminated by either party upon 30 days' written notice.

SUBMITTED BY:
School Facility Consultants



Matthew A. Pettler
Date: September 26, 2023

APPROVED BY:
Latrobe School District



Authorized Signature
Date: 10/2/23

Latrobe School District

**BOARD RESOLUTION 23-24-05
AUTHORIZED SIGNERS – MECHANICS BANK ACCOUNTS**

WHEREAS, the Latrobe School District has undergone personnel changes; and

WHEREAS, the verified signatures for the district must be in current standing;

THEREFORE BE IT RESOLVED that the Latrobe School District Board of Trustees authorizes the following persons as verified signatures for the Latrobe School District bank accounts at the El Dorado Hills branch of Mechanics Bank:

Authorized Signers

Name	Title
Dave Scroggins	Superintendent/Principal
Jennifer Fusano	Chief Financial Officer
Joy Worth	School Secretary
Tracy Pearson	District Secretary

Accounts

Account Name	Account Number
Petty Cash	-7133
ASB	-7516
Transportation	-0641

PASSED AND ADOPTED this 17th day of October, 2023, at a regular meeting of the Latrobe School District Board of Trustees, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Scot Yarnell, President of the Board

Date

ATTEST: _____
Janet Saitman, Clerk of the Board

September 26, 2023

Scot Yarnell, President
Latrobe School District
7900 S. Shingle Road
Shingle Springs, CA 95682

Dear Mr. Yarnell,

In accordance with Education Code Sections 52070 and 42127, the El Dorado County Office of Education has reviewed the Local Control Accountability Plan (LCAP) for Latrobe School District for the fiscal year 2023-24. Based upon our review, the 2023-24 LCAP for Latrobe School District has been **approved**.

Education Code requires the County Superintendent to approve the LCAP and annual update for each school district after determining all of the following:

- The LCAP adheres to the template adopted by the State Board of Education which includes several new requirements added to Section 52070 by AB130 in 2021.
- The budget includes expenditures sufficient to implement the specific actions and strategies included in the LCAP, based on the projections of the proposed expenditures included in the plan.
- The LCAP adheres to the expenditure requirements for funds apportioned on the basis of the number and concentration of unduplicated students pursuant to Sections 42238.07 and Title 5, CCR Sections 15494-15497.
- The LCAP includes required calculations to determine if there is a carryover requirement pursuant to sections 42238.07 and 52064 and, if applicable, includes a description of the planned uses of these funds and a description of how the planned uses of the specified funds satisfy the requirements for specific actions to be considered as contributing toward meeting the increased or improved services requirement.

During the implementation period of LCFF, the district should be prepared to share information with its various educational partners about the funding formula and its impact on the district's budget, the budget development process, and the expectations for the LCAP.

A complete listing of any technical corrections and or recommendations relating to the adopted LCAP has been communicated directly to the superintendent/designee and chief business official. If you have any questions about the LCAP, please contact Kevin Monsma, Associate Superintendent at (530) 295-2271.

9.A.

We appreciate the efforts of the board and district administration as they develop and implement the goals and actions described in the LCAP. We look forward to our continued partnership as we work together to deliver excellence in education to our students.

Sincerely,

A handwritten signature in black ink, appearing to read "Ed Manansala". The signature is fluid and cursive, with a large initial "E" and "M".

Ed Manansala, Ed.D., County Superintendent of Schools

cc: Dave Scroggins, District Superintendent
Kevin Monsma, Associate Superintendent
Gabrielle Marchini, Director, Curriculum, Instruction & Accountability