

LATROBE SCHOOL DISTRICT BOARD OF TRUSTEES

Tuesday, August 15, 2023

REGULAR MEETING MINUTES

Board Members Present: Jared Meredith, Janet Saitman, Scot Yarnell

Board Member Absent:

District Office Staff Present: Dave Scroggins, Superintendent; Jennifer Fusano, CFO; Tracy Pearson, District Secretary

Others: None

CALL TO ORDER

The regular meeting of the Latrobe School District Board of Trustees was called to order at 6:00pm by Scot Yarnell at Miller's Hill Library, 7900 South Shingle Road, Latrobe, CA, 95682. Jared Meredith led the flag salute.

APPROVAL OF AGENDA AND MINUTES

Agenda – It was motioned by Janet Saitman, seconded by Jared Meredith to approve the agenda of the August 15, 2023 regular board meeting.

Motion passed: 3-0

Minutes - It was motioned by Janet Saitman, seconded by Jared Meredith to approve the minutes of the June 20, 2023 regular board meeting, as amended by Scot Yarnell, to add the first part of the sentence, “By unanimous vote the Board determined there is a need for immediate action and” the need to take action came to the attention of the Board after the agenda was posted.

Motion passed: 3-0

PUBLIC COMMENTS

There were no comments from the public.

APPROVAL OF DISTRICT WARRANTS

It was motioned by Janet Saitman, seconded by Jared Meredith to approve the district warrants report for the period of July 1 – August 1, 2023.

Motion passed: 3-0

CONSENT AGENDA

It was motioned by Janet Saitman, seconded by Jared Meredith to approve the Consent Agenda which included the following item(s):

- Accept Quarterly Report on Williams Uniform Complaints for the period April 1 – June 30, 2023. There were no complaints.
- Accept 2023-24 Agreement for Legal Services with Fagen Friedman & Fulfroost, LLP, including the July 1, 2023 rate schedule.

- Accept 2023-24 MOU with the Sacramento COE to provide an outdoor learning experience for Latrobe students at the Sly Park Environmental Education Center. 6th Grade will be attending overnight camp from October 16 – 20, 2023 (four nights).

Motion passed: 3-0.

ACTION/DISCUSSION ITEMS

Job Description and Salary Schedule – Health Instructional Aide

It was motioned by Jared Meredith, seconded by Janet Saitman to adopt a new job description and updated Classified Salary Schedule for the position of Health Instructional Aide. This new position has been created for the purpose of assisting with providing special health care needs for student(s) at Latrobe Elementary.

Motion passed: 3-0.

August 2023 Personnel Action Report (PAR)

It was motioned by Janet Saitman, seconded by Jared Meredith to approve the August following personnel transactions:

- Stacey Medina, Job Change, Health Instructional Aide, effective 8/7/2023
- Nikki Murphy, FTE Change to .4216, effective 8/7/2023 – based on actual number of work days.

Motion passed: 3-0.

Resolution 2023-24-02 Green Gables Growers Use Permit and Variance

It was motioned by Janet Saitman, seconded by Jared Meredith to adopt a resolution objecting Green Gables Growers Planning Commission application for Use Permit and Variance. They are requesting a variance from the 1500 foot setback along South Shingle Road, reducing it to zero. This would impact three of our bus stops.

Motion passed: 3-0.

Update: Water Systems

Dave Scroggins shared that Aquality has taken over management of the Miller’s Hill and Latrobe water systems. This has freed up Aaron and Joy from water duties, allowing them to focus more on their regular jobs than in previous months and years. So far the Aquality technicians have been successful and very responsive to issues, such as a recent chlorine spike which they worked to resolve.

Update: Information Technology

Dave updated the Board on IT improvements over the summer:

- Installed new smart panels in each classroom.
- New laptops have been purchased for teachers.

BOARD POLICIES/ADMINISTRATIVE REGULATIONS

There were no BP/ARs for consideration.

INFORMATION/CORRESPONDENCE

- Letter from Dave Scroggins to the Planning Commission in response to the Wildhawk Rezone and Subdivision pre-application. A virtual TAC meeting is scheduled for 9/11/23.

- 2023 CSBA Annual Conference in San Francisco, November 30 – December 2, 2023: Board members and Dave have been registered for the conference at the early bird rate of \$750 each, and for the SF2 luncheon on Thursday, November 30 (free). Hotel reservations have been made at the Intercontinental San Francisco at 888 Howard Street for four nights (Nov 28 – Dec 1), and can be adjusted depending on each participant’s actual travel plans.

Additional registrations:

- New Board Member Workshop, Wed 11/29 – Dave and Jared (\$500 each)
- Executive Assistant One-Day Program, Wed 11/29 – Tracy (\$500)

BOARD MEMBER REPORTS

- Janet attended a First5 Commission board meeting. They are working on collaborating with Dolly Parton’s Imagination Library where children ages 0-5 receive high quality books every month.
- Jared thanked Dave for keeping the Board so well-informed about various topics and regrets not making it to first day of school.

SUPERINTENDENT’S REPORT

Dave Scroggins presented information to the Board including:

- 2023-24 Projected Enrollment: 171 students (65 LES; 106 MH).
- Wild Hawk: This proposed development on the south of Miller’s Hill has potential negative impacts on Latrobe SD regarding traffic concerns, and water supply. Dave will attend the TAC meeting on Sept 11.
- Back to School: PE started today with a long-term substitute teacher; we have new students in almost every class; girls volleyball starts Thursday; Cross Country starts in September this year; Back to School Night is this Thursday.

CLOSED SESSION

There were no items for Closed Session.

ADJOURNMENT

There being no further business the regular meeting was adjourned at 6:50 p.m.

Next regular meeting: Tuesday, September 19, 2023 at 6:00 p.m.

Copies of all reports, contract, agreements, and resolutions are made a part of these minutes as if contained fully herein. All documents are available in the district office.

Adopted:

Scot Yarnell, President of the Board

Date