

**LATROBE SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Miller's Hill School Library
7900 S. Shingle Road
Latrobe, CA 95682

Tuesday, August 15, 2023 6:00pm
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Board Members:
Scot Yarnell, President
Janet Saitman, Clerk
Jared Meredith

District Office Staff:
Dave Scroggins, Superintendent/Principal
Jennifer Fusano, Chief Fiscal Officer
Tracy Pearson, District Secretary

AGENDA - Amended

1. **Call to Order** Time: _____ By: _____

2. **Pledge of Allegiance:** _____

3. **Adoption of Agenda and Minutes** – *This item is provided as an opportunity for board members, through consensus, to re-sequence or table agenda topics.*

A. Agenda: August 15, 2023 – tonight's meeting

Action: M: _____ S: _____ V: _____

B. Minutes: June 20, 2023 – regular meeting

Action: M: _____ S: _____ V: _____

4. **Public Comments** – *Members of the public are invited to address the Board on any item that is within the Board's subject matter jurisdiction. The public may have the opportunity to comment on agenda items as they are presented during the meeting. The Board may not take action on any item which is not listed on the formal agenda. Individual speakers will be allowed three minutes to address the Board, and the total time for public input on each item shall be limited to 20 minutes (Board Bylaw 9323).*

5. **Approve Report of District Warrants/Payments**
Review expenditures for the period of July 1 – August 1, 2023.

Action: M: _____ S: _____ V: _____

- 6. Approve Consent Agenda** *The following items will be acted upon as one motion unless any Board member wishes an item removed from the Consent Agenda and considered separately. If an item is pulled for discussion, a separate vote will occur on the item(s).*
- A. Accept Quarterly Report on Williams Uniform Complaints for the period April 1 – June 30, 2023. There were no complaints.
 - B. Accept 2023-24 Agreement for Legal Services with Fagen Friedman & Fulfroost, LLP, including the July 1, 2023 rate schedule.
 - C. Accept 2023-24 MOU with the Sacramento COE to provide an outdoor learning experience for Latrobe students at the Sly Park Environmental Education Center. 6th Grade will be attending overnight camp from October 16 – 20, 2023 (four nights).

Action: M: _____ S: _____ V: _____

7. Action/Discussion Items

A. Approve Job Description and Salary Schedule – Health Instructional Aide

A new position has been created for a Health Instructional Aide, for the purpose of assisting with providing for special health care needs for student(s) at Latrobe Elementary. A job description and salary range have been added to the Classified Salary Schedule:

- 1) Approve Job Description – Health Instructional Aide
- 2) Approve Classified Salary Schedule – additional salary range

Action: M: _____ S: _____ V: _____

B. Approve August 2023 Personnel Action Report (PAR)

Approve August 2023 Personnel Action Report (PAR) including the following actions:

- Stacey Medina, Job Change, Health Instructional Aide, effective 8/7/2023
- Nikki Murphy, FTE Change to .4216, effective 8/7/2023 – based on actual number of work days .

Action: M: _____ S: _____ V: _____

C. Adopt Resolution 23-24-02 Green Gables Growers Use Permit and Variance

The Board will discuss their position on an application from Green Gables Growers to operate a grow facility and to reduce the setback from two bus stops along South Shingle Road. A draft resolution objecting to the request has been provided for review.

Action: M: _____ S: _____ V: _____

D. Update: Water Systems

Dave Scrogins will present information to the Board about the Miller’s Hill and Latrobe Elementary water systems.

- 1) Executed contract with Aquality Water Management, including corrected Exhibit A (Aquality proposal and scope of work).

No action required.

E. Update: Information Technology

Dave Scroggins will present information to the Board about IT improvements at each school.

No action required.

8. Board Policies/Administrative Regulations

There are no BP/ARs for consideration at this time.

9. Information/Correspondence

A. Letter from Dave Scroggins to the Planning Commission in response to the Wildhawk Rezone and Subdivision pre-application. A virtual TAC meeting is scheduled for 9/11/23.

B. 2023 CSBA Annual Conference in San Francisco, November 30 – December 2, 2023: Board members and Dave have been registered for the conference at the early bird rate of \$750 each, and for the SF2 luncheon on Thursday, November 30 (free). Hotel reservations have been made at the Intercontinental San Francisco at 888 Howard Street for four nights (Nov 28 – Dec 1), and can be adjusted depending on each participant’s actual travel plans.

Additional registrations:

- New Board Member Workshop, Wed 11/29 – Dave and Jared (\$500 each)
- Executive Assistant One-Day Program, Wed 11/29 – Tracy (\$500)

10. Board Member Reports

11. Superintendent’s Report

A. 2023-24 Projected Enrollment: 171 students (65 LES; 106 MH)

12. Closed Session – The Board may adjourn to Closed Session to discuss confidential material.

There are no items for Closed Session

13. Adjournment

Next Regular Board Meeting: Tuesday, September 19, 2023 at 6:00 p.m.

Adjournment time: _____

The agenda packet for this public meeting, as well as agenda documents distributed to Board Members less than 72 hours prior to this meeting, are available for review at the Latrobe School District Office at 7900 S. Shingle Road, Shingle Springs. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the superintendent’s office at least 48 hours prior to the meeting at 530-677-0260.