

# LATROBE SCHOOL DISTRICT BOARD OF TRUSTEES

Tuesday, June 20, 2023

## REGULAR MEETING MINUTES

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**Board Members Present:** Jared Meredith, Janet Saitman, Scot Yarnell

**Board Member Absent:**

**District Office Staff Present:** Dave Scroggins, Superintendent; Tracy Pearson, District Secretary

**Others:** None

### ***CALL TO ORDER***

The regular meeting of the Latrobe School District Board of Trustees was called to order at 6:00pm by Scot Yarnell at Miller's Hill Library, 7900 South Shingle Road, Latrobe, CA, 95682. Scot Yarnell led the flag salute.

### ***APPROVAL OF AGENDA AND MINUTES***

**Add Agenda Item** - It was motioned by Janet Saitman, seconded by Jared Meredith to add Item 9.I. regarding the Aquality water contract to the agenda of the June 20, 2023 regular board meeting. The need to take action on this item came to the attention of the Board after the agenda was posted.

Motion passed: 3-0

**Agenda** – It was motioned by Janet Saitman, seconded by Jared Meredith to approve the amended agenda of the June 20, 2023 regular board meeting, after adding Item 9.I as motioned above.

Motion passed: 3-0

**Minutes** - It was motioned by Janet Saitman, seconded by Jared Meredith to approve the minutes of the May 16, 2023 regular board meeting.

Motion passed: 2-0

### ***CLOSED SESSION***

The Board adjourned to Closed Session at 6:03 p.m. to discuss the following:

- Superintendent's Contract (Gov Code 54957.6) – Agency Negotiator: Scot Yarnell

### ***REPORT OUT OF CLOSED SESSION***

The regular meeting was reconvened by Scot Yarnell at 6:07 p.m.

Report out of Closed Session: No action taken.

### ***PUBLIC COMMENTS***

There were no comments from the public.

### ***APPROVAL OF DISTRICT WARRANTS***

It was motioned by Janet Saitman, seconded by Jared Meredith to approve the district warrants report for the period of May 10 – June 2, 2023.

Motion passed: 3-0

## ***CONSENT AGENDA***

It was motioned by Jared Meredith, seconded by Scot Yarnell to approve the Consent Agenda which included the following item(s):

- Accept gift of 300 children's books from Sherry Magness.
- Accept gift of \$20 cash from student Elizabeth Nathan who donated back half of her proceeds from the student Business Faire in April.
- Accept 2023-24 Contract for Services with EDCOE. New for next year we are contracting for 24 days school nursing services, previously contracted through Placerville USD.
- Adopt amended 2023-24 School Calendar, changing the dates of three minimum days.
- Approve increase to monthly Board Member compensation by five percent (from \$120.00 to \$126.00) pursuant to BB 9250 and EC 35120, effective 7/1/2023.
- Accept June 2023 Personnel Action Report (PAR) including the following action(s):
  - Max Beaver, PE Teacher, Resignation, effective 5/31/2023
  - Katie Eagleton, 4<sup>th</sup> Grade Teacher, Employment, effective 8/7/2023.

Motion passed: 3-0.

## ***ACTION/DISCUSSION ITEMS***

### **Superintendent/Principal Contract**

It was motioned by Jared Meredith, seconded by Janet Saitman to approve a four-year contract with Dave Scroggins commencing July 1, 2023 and ending June 30, 2027, with a base salary of \$175, 506.

Motion passed: 3-0.

### **2023-24 Local Control Accountability Plan (LCAP) and Budget Overview for Parents (BOP)**

It was motioned by Janet Saitman, seconded by Jared Meredith to adopt the 2023-24 LCAP and BOP with minor changes to the BOP percentages from last month's draft.

Motion passed: 3-0.

### **2023-24 Budget and 2022-23 Updated Budget**

It was motioned by Janet Saitman, seconded by Jared Meredith to adopt the 2023-24 Budget as presented by Jennifer Fusano at last month's meeting.

Motion passed: 3-0.

### **Expanded Learning Opportunities Program (ELOP) Plan**

It was motioned by Jared Meredith, seconded by Janet Saitman to approve the ELOP Plan. The Expanded Learning Opportunities Program (ELOP) provides funding for afterschool and summer school enrichment programs for students in grades TK – 6. Districts must operate the Expanded Learning Opportunities Program pursuant to the requirements in Ed Code 46120, including the development of a program plan. The program plan needs to be approved by the Governing Board in a public meeting and posted on the district website.

Motion passed: 3-0.

### **Arts, Music, and Instructional Materials (AIM) Block Grant 2022 Plan**

It was motioned by Jared Meredith, seconded by Janet Saitman to approve AIM Block Grant 2022 plan. The AIM Block Grant provides funding for districts to invest in priority projects to

enhance teaching, learning, and school culture, through the 2025-26 school year. Latrobe SD has been allocated funding in the amount of \$97,094 and is required to develop and approve an expenditure plan.

Motion passed: 3-0.

### **2023 Local Performance Indicators Report**

It was motioned by Janet Saitman, seconded by Jared Meredith to accept the 2023 Local Indicators as presented by Dave Scroggins. In association with adopting the LCAP, districts are required to annually measure their progress in meeting State Board of Education approved performance standards for the local indicators. These local indicators are tied to the eight Local Control Funding Formula (LCFF) priorities, and will be reflected on the California School Dashboard. Districts are required to report local indicators to the Board in June as a non-consent agenda item.

Motion passed: 3-0.

### **2023-24 SchoolNow Contract for Website Hosting**

It was motioned by Janet Saitman, seconded by Jared Meredith to accept the 2023-24 contract with SchoolNow for website hosting in the amount of \$2,400 per year. The District was informed in April, with six weeks notice, that our current provider, SchoolLoop, was discontinuing all website operations effective 6/30/2023. Of the potential new providers evaluated, SchoolNow had the best cost, customer service, and user-friendly interface. They are also waiving all onboarding fees for former SchoolLoop customers.

Motion passed: 3-0.

### **Resolution #23-02 Certification of District Signatures**

It was motioned by Janet Saitman, seconded by Jared Meredith to adopt a resolution certifying authorized district signature. Each year the District is required to re-submit authorized signatures to the County Office of Education.

Motion passed: 3-0.

### **Operating Services Agreement with Aquality Water Management, Inc.**

It was motioned by Jared Meredith, seconded by Janet Saitman to accept the Operating Services Agreement with Aquality for the purpose of managing the water systems and Miller's Hill and Latrobe Elementary Schools, at the cost of \$5,600 per month. The agreement was received at the district office after the board agenda had already been posted.

Motion passed: 3-0.

## ***BOARD POLICIES/ADMINISTRATIVE REGULATIONS***

There were no BP/Ars for consideration.

## ***INFORMATION/CORRESPONDENCE***

- CSBA Annual Conference in San Francisco: November 29 – December 2, 2023.
  - New Board Member Workshop: Wednesday, November 29
  - Executive Assistant One-Day Program: Wednesday, November 29
  - Future Conferences: 2023 Anaheim; 2025 Sacramento

All Board Members will attend year. Tracy will reserve hotel rooms. Janet is interested in carpooling

**BOARD MEMBER REPORTS**

There were no Board Member reports.

**SUPERINTENDENT’S REPORT**

Dave Scroggins presented information to the Board including:

- 2023-24 Projected Enrollment: 174 students (67 LES; 107 MH). The Board expressed concern about the large class sizes in 8<sup>th</sup>/8<sup>th</sup> grades (27 and 29).
- Summer Projects:
  - Resurfacing blacktops at both schools and new striping
  - 75” flat panel displays in each classroom
  - Recarpeting 6<sup>th</sup> grade and maintenance room
  - There is road work on South Shingle at the one-lane bridge

**CLOSED SESSION**

There were no items for Closed Session.

**ADJOURNMENT**

There being no further business the regular meeting was adjourned at 7:02 p.m.

Next regular meeting: Tuesday, August 15, 2023 at 6:00 p.m.

*Copies of all reports, contract, agreements, and resolutions are made a part of these minutes as if contained fully herein. All documents are available in the district office.*

Adopted:

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Scot Yarnell, President of the Board

\_\_\_\_\_  
Date