

# LATROBE SCHOOL DISTRICT BOARD OF TRUSTEES

Tuesday, March 21, 2023

## REGULAR MEETING MINUTES

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**Board Members Present:** Jared Meredith, Janet Saitman, Scot Yarnell

**Board Member Absent:**

**District Office Staff Present:** Dave Scroggins, Superintendent; Jennifer Fusano, Chief Fiscal Officer; Tracy Pearson, District Secretary

**Others:** Arlene Dugan

### ***CALL TO ORDER***

The regular meeting of the Latrobe School District Board of Trustees was called to order at 6:00pm by Scot Yarnell at the Miller's Hill School library, 7900 South Shingle Road, Latrobe, CA, 95682. Scot Yarnell led the flag salute.

### ***APPROVAL OF AGENDA AND MINUTES***

**Agenda** - It was motioned by Janet Saitman, seconded by Jared Meredith to approve the agenda of the March 21, 2023 regular board meeting.

Motion passed: 3-0

**Minutes** - It was motioned by Janet Saitman, seconded by Jared Meredith to approve the minutes of the February 21, 2023 regular board meeting.

Motion passed: 3-0

### ***PUBLIC COMMENTS***

There were no comments from the public.

### ***APPROVAL OF DISTRICT WARRANTS***

It was motioned by Janet Saitman, seconded by Jared Meredith to approve the district warrants report for the period of February 24 March 8, 2023.

Motion passed: 3-0

### ***CONSENT AGENDA***

It was motioned by Jared Meredith, seconded by Janet Saitman to approve the Consent Agenda which included the following item(s):

- Approve 2023 Comprehensive School Safety Plan (CSSP). Districts are required to update the safety plan each year by March 1. The CSSP was updated by the Safety Committee on March 1, 2023 and has been posted to our website.

Motion passed: 3-0.

### ***ACTION/DISCUSSION ITEMS***

#### **March 2023 Personnel Action Report (PAR)**

It was motioned by Janet Saitman, seconded by Jared Meredith to accept the March 2023 personnel actions, including the following:

- Arlene Dugan, Teacher, Retirement, effective June 1, 2023

Motion passed: 3-0.

**Consulting Agreement with School Facility Consultants**

It was motioned by Jared Meredith, seconded by Janet Saitman to accept the agreement with School Facility Consultants for the purpose of providing a School Facility Justification Report, in the amount \$3,400. The final report will be delivered by May 9 for inclusion on the May Board agenda.

Motion passed: 3-0.

**Contract with Lozano Smith, Attorneys at Law**

It was motioned by Janet Saitman, seconded by Jared Meredith to accept the contract with legal firm Lozano Smith to provide guidance regarding potential developments within district boundaries. Hourly rates were included.

Motion passed: 3-0.

**2022-23 Second Interim Budget Report**

It was motioned by Janet Saitman, seconded by Jared Meredith to approve the Second Interim as presented by Jennifer Fusano, CFO.

Motion passed: 3-0

**2023 Update to the LCAP Federal Addendum**

It was motioned by Jared Meredith, seconded by Janet Saitman to accept the 2023 Update to the LCAP Federal Addendum. In 2019 Latrobe submitted the initial Federal Addendum to CDE to apply for federal funding. The Federal Addendum, like the LCAP, describes how districts plan to use funds. In 2019 the district was not receiving any Title I or Title III funds, and did not complete those sections of the Addendum. Currently in 2022-23 we received Title I funds, and have updated the Federal Addendum to include the Title I section. We have also updated the Title III section in the event that future funding becomes available.

Motion passed: 3-0

**2022-23 Auditor Contract with Christie White, Inc.**

It was motioned by Janet Saitman, seconded by Jared Meredith to accept the 2022-23 contract for auditing services with Christie White, Inc. The County Office of Education facilitated an RFP process for all districts in need of auditor services. The district participated in the process, interviewing potential firms, and has engaged in a one-year contract with Christie White, Inc at the cost of \$13,000.

Motion passed: 3-0.

**2023 Home to School Transportation Plan**

It was motioned by Jared Meredith, seconded by Janet Saitman to accept the 2023 Home to School Transportation Plan. Districts are now required to develop a written plan describing transportation services within the district, pursuant to EC 39800.1 and AB 181 (2022). The plan must be presented to the board in open session by April 1 of each year and updated annually thereafter.

Motion passed: 3-0.

***BOARD POLICIES/ADMINISTRATIVE REGULATIONS***

There were no Board Policies for review.

## **INFORMATION/CORRESPONDENCE**

There was no Board correspondence.

## **BOARD MEMBER REPORTS**

- Janet attended a First5 board meeting yesterday where the annual report was reviewed. She was able to attend via Zoom.
- Jared attended the Boys Volleyball games today. It was great to see our teams crush the CUP Firebirds.
- Scot downloaded and reviewed developer materials for the potential Project Frontier Distribution Center in El Dorado Hills. It is estimated this facility will bring 1,200 trucks per day to the vicinity. Further discussion of impacts to the District may be needed.

## **SUPERINTENDENT'S REPORT**

Dave Scroggins presented information to the Board including:

- 2022-23 Enrollment: 161 students (66 LES; 95 MH).
- Athletics: It was amazing to support our Boys Volleyball teams today.
- Project Frontier: He attended a Zoom meeting asking for public input. There is substantial opposition to the plan from the Blackstone community, concerning multiple areas of increased pollution including light, air, traffic, dust, etc.
- Rancho Victoria: They have applied to the Planning Commission to subdivide into eight parcels. Our concern is about water. Dave is preparing a response to submit by April 13.
- Mobile home: Dave has looked into the status of the abandoned mobile home across the street from Millers' Hill and has learned that the family has asked the owner (a Varozza family member) to have it removed.
- Cort property: David Cort met with Dave to discuss his mother's properties which are adjacent to Latrobe Elementary School and that they might be available for purchase at some point in the future.
- Oral Interp: The Pioneer Festival of Oral Interpretation is tomorrow. We are sending a team of 20 students to represent Miller's Hill, and Dave will be serving as a judge.

## **CLOSED SESSION**

There was no confidential information for Closed Session.

## **ADJOURNMENT**

There being no further business the regular meeting was adjourned at 7:16 p.m.

Next regular meeting: Tuesday, April 18, 2023 at 6:00 p.m.

***Copies of all reports, contract, agreements, and resolutions are made a part of these minutes as if contained fully herein. All documents are available in the district office.***

Adopted:

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Scot Yarnell, President of the Board

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Date