

**LATROBE SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Miller's Hill School Library
7900 S. Shingle Road
Latrobe, CA 95682

| |
|---|
| Tuesday, January 17, 2023 6:00pm |
|---|

Board Members:
Scot Yarnell, President
Janet Saitman, Clerk
Jared Meredith

District Office Staff:
Dave Scroggins, Superintendent/Principal
Jennifer Fusano, Chief Fiscal Officer
Tracy Pearson, District Secretary

A G E N D A

1. **Call to Order** Time: _____ By: _____

2. **Pledge of Allegiance:** _____

3. **Adoption of Agenda and Minutes** – *This item is provided as an opportunity for board members, through consensus, to re-sequence or table agenda topics.*
 - A. Agenda: January 17, 2023 – tonight’s meeting

| | |
|---------|----------------------------|
| Action: | M: _____ S: _____ V: _____ |
|---------|----------------------------|

 - B. Minutes: December 20, 2022 – regular meeting

| | |
|---------|----------------------------|
| Action: | M: _____ S: _____ V: _____ |
|---------|----------------------------|

4. **Public Comments** – *Members of the public are invited to address the Board on any item that is within the Board’s subject matter jurisdiction. The public may have the opportunity to comment on agenda items as they are presented during the meeting. The Board may not take action on any item which is not listed on the formal agenda. Individual speakers will be allowed three minutes to address the Board, and the total time for public input on each item shall be limited to 20 minutes (Board Bylaw 9323).*

5. **Approve Report of District Warrants/Payments**
Review expenditures for the period of December 20, 2022.

| | |
|---------|----------------------------|
| Action: | M: _____ S: _____ V: _____ |
|---------|----------------------------|

6. **Approve Consent Agenda** *The following items will be acted upon as one motion unless any Board member wishes an item removed from the Consent Agenda and considered separately. If an item is pulled for discussion, a separate vote will occur on the item(s).*

A. Accept the Quarterly Report on Williams Uniform Complaints for the period October 1 – December 31, 2022. There were no complaints.

Action: M: _____ S: _____ V: _____

7. **Action/Discussion Items**

A. **Accept 2022-23 Single Plan for School Achievement (SPSA)**

Accept the 2022-23 SPSA as updated and approved by the School Site Council/Parent Advisory Committee. Schools are required to consolidate all school plans for programs funded through the ConApp (state) and ESEA (federal) Program Improvement into the SPSA. The three goals in Latrobe’s SPSA are in alignment with our three LCAP goals.

Action: M: _____ S: _____ V: _____

B. **Approve Transfer of Funds from Fund 01 to Fund 14**

Approve transfer from Fund 01-General Fund to Fund 14-Deferred Maintenance in the amount of \$50,000. This annual amount is to be set aside for future deferred maintenance projects as outlined in the District 10-Year Deferred Maintenance Plan. An initial transfer of \$350,000 was made in February 2022.

Action: M: _____ S: _____ V: _____

C. **Accept January 2023 Personnel Action Report (PAR)**

Accept the January 2023 personnel actions, including the following:

- Max Beaver, K-8 PE Teacher, 0.4 FTE, Employment, effective January 1, 2023
- Sherry Magness, TK/Teacher, 1.0 FTE, Retirement, effective June 1, 2023

Action: M: _____ S: _____ V: _____

D. **Adopt 2023-24 School Calendar**

Adopt the 2023-24 school calendar as recommended by the Meet & Confer Committee.

Action: M: _____ S: _____ V: _____

8. **Board Policies/Administrative Regulations**

Conduct a first reading and consider for adoption the following new and revised policies:

CSBA June 2022 Quarterly Update

- 1) AR & Exhibit 1312.4 – Williams Uniform Complaint Procedures
- 2) AR & Exhibit 3517 – Facilities Inspection
- 3) BP/AR 3523 – Electronic Signatures (*new*)
- 4) BP/AR 3550 – Food Service/Child Nutrition Program (*new to Latrobe*)
- 5) BP/AR 3551 – Food Service Operations/Cafeteria Fund (*new to Latrobe*)
- 6) BP/AR 3553 – Free and Reduced Price Meals

Action: M: _____ S: _____ V: _____

9. Information/Correspondence

- A. Annual Form 700 Conflict of Interest statements are due online for 2023. Instructions were emailed from the county Elections department. Please send Tracy an electronic copy when complete.

10. Board Member Reports

11. Superintendent’s Report

- A. 2022-23 Enrollment: 165 students (67 LES; 98 MH) – plus four new students starting in January.

12. Adjournment

Next Regular Board Meeting: Tuesday, February 21, 2023 at 6:00 p.m.
Adjournment time: _____

The agenda packet for this public meeting, as well as agenda documents distributed to Board Members less than 72 hours prior to this meeting, are available for review at the Latrobe School District Office at 7900 S. Shingle Road, Shingle Springs. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the superintendent’s office at least 48 hours prior to the meeting at 530-677-0260.