

# LATROBE SCHOOL DISTRICT BOARD OF TRUSTEES

Tuesday, November 15, 2022

## REGULAR MEETING MINUTES

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**Board Members Present:** Janet Saitman, Jared Meredith, Scot Yarnell

**Board Member Absent:**

**District Office Staff Present:** Dave Scroggins, Superintendent; Jennifer Fusano, Chief Fiscal Officer; Tracy Pearson, District Secretary

**Others:** None

### ***CALL TO ORDER***

The regular meeting of the Latrobe School District Board of Trustees was called to order at 6:00pm by Janet Saitman at the Miller's Hill School library, 7900 South Shingle Road, Latrobe, CA, 95682. Janet Saitman led the flag salute.

### ***APPROVAL OF AGENDA AND MINUTES***

**Agenda** - It was motioned by Scot Yarnell, seconded by Jared Meredith to approve the agenda of the November 15, 2022 regular board meeting.

Motion passed: 3-0

**Minutes** - It was motioned by Jared Meredith, seconded by Scot Yarnell to approve the minutes of the October 18, 2022 regular board meeting.

Motion passed: 3-0

### ***PUBLIC COMMENTS***

There were no comments from the public.

### ***APPROVAL OF DISTRICT WARRANTS***

It was motioned by Jared Meredith, seconded by Scot Yarnell to approve the district warrants report for the period of October 14 – November 1, 2022.

Motion passed: 3-0

### ***CONSENT AGENDA***

There were no items for the Consent Agenda.

### ***ACTION/DISCUSSION ITEMS***

#### **Annual and Five Year Developer Fee Accounting Report**

It was motioned by Scot Yarnell, seconded by Jared Meredith, to approve the annual developer fee accounting report. Pursuant to Gov Code 66001, school districts are required to make a public annual accounting for developer fees collected by the District within 180 days after the last day of each fiscal year.

Motion passed: 3-0.

### **November 2022 Personnel Action Report (PAR)**

It was motioned by Jared Meredith, seconded by Scot Yarnell to accept the November Personnel actions including the following:

- Hire Caroline Olson, Temporary 0.4 FTE 6<sup>th</sup> Grade Teacher, Column 6/Step 5, effective November 9, 2022 – May 31, 2023.

Motion passed: 3-0.

### **Annual Organizational Meeting**

It was motioned by Scot Yarnell, seconded by Jared Meredith to schedule the Annual Organizational meeting for December 20, 2022 at 6:00pm. Pursuant to EC 35143, governing boards shall hold an annual organizational meeting within a 15-day period. This year the 15-day period as set by EDCOE runs December 9 through December 23, 2022. The day and time of the organizational meeting shall be selected by the board at the regular meeting held immediately prior to the 15-day window.

Motion passed: 3-0.

### ***BOARD POLICIES/ADMINISTRATIVE REGULATIONS***

There were no Board Policies for review.

### ***INFORMATION/CORRESPONDENCE***

There was no Board correspondence.

### ***BOARD MEMBER REPORTS***

There were no reports from Board Members.

### ***SUPERINTENDENT'S REPORT***

Dave Scroggins presented information to the Board including:

- 2022-23 Enrollment: 161 students (65 LES; 96 MH)
- StopIt! App: We have implemented StopIt!, a no-cost anonymous reporting tool for students. We received our first report today.
- Washington DC refunds: Legal has been working on obtaining refunds for parents who pre-paid for the planned 2020 trip that was cancelled. We are happy to report that parents will be receiving approximately \$31,000 in refund checks. Scot remarked that is legal fee money well-spent.
- Parking lots will be re-stiped over Thanksgiving break.
- PE Teacher: Our part-time PE teacher has accepted a full-time job and will be stepping down from Latrobe as of November 29. We will be looking for someone else to fill that spot.

### ***CLOSED SESSION***

The Board adjourned to Closed Session at 6:15 p.m. to discuss the following:

- Conference with Negotiator (Gov Code 54957.6) – Agency Negotiator: Dave Scroggins

### ***REPORT OUT OF CLOSED SESSION***

The regular meeting was reconvened by Janet Saitman at 7:00 p.m.

Report out of Closed Session: Direction given to the Superintendent

**ADJOURNMENT**

There being no further business the regular meeting was adjourned at 7:00 p.m.  
Next regular meeting: Tuesday, November 15, 2022 at 6:00 p.m.

*Copies of all reports, contract, agreements, and resolutions are made a part of these minutes as if contained fully herein. All documents are available in the district office.*

Adopted:

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Janet Saitman, President of the Board

\_\_\_\_\_  
Date