

Latrobe School District

Comprehensive School Safety Plan (CSSP)

March 2020 – March 2021

Revision Date: February 21, 2020

Safety Committee Approval: February 24, 2020

Board Approval: March 17, 2020

Safety Committee Approval:

Name	Title	Signature	Date
Natalie Miller	Superintendent/Principal	<i>Natalie Miller</i>	2/24/2020
Aaron Bryant	Maintenance Supervisor	<i>A. Bryant</i>	2/26/2020
Tracy Pearson	District Secretary	<i>Tracy Pearson</i>	2/24/2020
Cheryl Weidert	Teacher	<i>Cheryl Weidert</i>	2-24-2020
Sarah Milton	Parent	<i>Sarah Milton</i>	2/24/2020

*Approved by the Latrobe Safety Committee
February 24, 2020*

Purpose

Effective January 1, 2019, Assembly Bill 1747 (Rodriguez), School Safety Plan, became law. This bill requires that the school site council or designated safety committee write and develop a Comprehensive School Safety Plan, to be reviewed and updated by March 1st of every year. The CDE has developed a checklist of required components to support districts in maintaining a compliant CSSP.

Due to school safety and security concerns, only the most currently updated plan summary can be accessed here. A copy of the complete safety manual containing all of the mandated background documents and emergency procedures, is located at the District office.

Vision

"The Latrobe School District is committed to providing for the intellectual, physical and social needs of each child. We will provide a healthy and safe environment in which students can learn and grow."

Campus Safety

Campus safety is the district's top priority. A safe learning environment is essential for students of all ages. Without it they are unable to focus on learning the skills needed for a successful education and future. Promoting school safety creates an open space for kids to explore, learn and grow.

Staff works together with local law enforcement, parents and students to prevent, prepare and respond to emergency situations. The following appropriate strategies and programs needed to provide or maintain a high level of school safety are addressed at each school:

1. Child abuse reporting procedures.
2. Disaster procedures, routine and emergency.
3. Policies for students who committed acts leading to suspension or expulsion.
4. Procedures to notify teachers of dangerous pupils.
5. Discrimination and harassment policy.
6. Provisions of a schoolwide dress code.
7. Procedures for safe ingress and egress.
8. A safe and orderly environment conducive to learning at school.
9. Rules and procedures on school discipline.
10. Procedures for conducting tactical responses to criminal incidents.

School Environment

School is more than the academic instruction that occurs in the classroom. Our students' education also depends on an environment that supports learning. The Latrobe School District Code of Conduct is annually reviewed by all students and staff. It is given to the students in hard copy at the beginning of each school year, and is posted on the district website. It states that school is:

A Place to Learn
A Place to Grow
A Place to Be Safe
A Place to Be Proud
A Place to Work Together

It is impossible for students to achieve at their fullest potential if they fear for their safety. The long-term effects of bullying/cyberbullying, cruelty, bias, and hate- motivated behavior can have a tremendous impact on student success—both for the victims and for the perpetrators. Along with detailed policies and regulations, the district has bullying prevention programs in place and is constantly searching for different opportunities for training of all of our staff members.

Emergency Situations

Latrobe School District has an Emergency Operations Plan with detailed emergency procedures. These documents are included in the complete CSSP. Although it is unlikely that our emergency plans will need to be fully activated the possibility still exists. Therefore, to prepare all members of the school community, including our students, to act on a moment's notice, we conduct emergency practice fire, earthquake, shelter in place, lockdown and evacuation drills periodically throughout the school year.

If the emergency plans do need to be activated, different courses of action will be taken based on the level of threat involved. Here are some examples:

- For an **elevated** threat to safety and security, law enforcement may be called and asked to come to the school. If a student or staff member has been injured, paramedics may need to be called as well.
- At the **next highest level of threat**, law enforcement may be called, and the District may need to notify parents to advise them about the situation or provide further information to them by text and email using our parent communication tool ParentSquare.
- In the **most severe situations**, law enforcement may be called and the school may be directed to close, or evacuate to another location. Any visitors to the campus or alternate location will be asked to produce photo ID to pick up their student. A Crisis Team may be called in to provide counseling and support to students and staff members.

The Role of a Parent

- Make sure that your emergency contact numbers are updated and on file in the school office(s).
- During a real emergency, you probably will not be able to reach the school by phone, as staff will be busy responding to the emergency and the needs of the students. Carefully read the text and email emergency notification messages and follow any instructions from the school.
- Stay calm. Your attitude/actions conveyed to students may be traumatic, especially to young children.
- Rely on factual information from the school district or law enforcement. False rumors frequently surface.
- Recognize that crisis counseling services will be available for you or a child affected by a crisis. Please contact a school administrator or counselor about accessing counseling resources.