

**LATROBE SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Miller's Hill School Library
7900 S. Shingle Road
Latrobe, CA 95682

Tuesday, November 14, 2023 6:00pm
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Board Members:
Scot Yarnell, President
Janet Saitman, Clerk
Jared Meredith

District Office Staff:
Dave Scroggins, Superintendent/Principal
Jennifer Fusano, Chief Fiscal Officer
Tracy Pearson, District Secretary

AGENDA

1. **Call to Order** Time: _____ By: _____

2. **Pledge of Allegiance:** _____

3. **Adoption of Agenda and Minutes** – *This item is provided as an opportunity for board members, through consensus, to re-sequence or table agenda topics.*
 - A. Agenda: November 14, 2023 – tonight’s meeting

Action:	M: _____	S: _____	V: _____
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 - B. Minutes: October 17, 2023 – regular meeting

Action:	M: _____	S: _____	V: _____
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4. **Public Comments** – *Members of the public are invited to address the Board on any item that is within the Board’s subject matter jurisdiction. The public may have the opportunity to comment on agenda items as they are presented during the meeting. The Board may not take action on any item which is not listed on the formal agenda. Individual speakers will be allowed three minutes to address the Board, and the total time for public input on each item shall be limited to 20 minutes (Board Bylaw 9323).*

5. **Approve Report of District Warrants/Payments**
Review expenditures for the period of October 9 – November 7, 2023.

Action:	M: _____	S: _____	V: _____
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6. **Approve Consent Agenda** *The following items will be acted upon as one motion unless any Board member wishes an item removed from the Consent Agenda and considered separately. If an item is pulled for discussion, a separate vote will occur on the item(s).*

A. Accept three-year E-Rate Consultation Services Agreement for fiscal years 2024-25, 2025-26, and 2026-27, not to exceed \$800.00 per year.

Action: M: _____ S: _____ V: _____

7. **Action/Discussion Items**

A. **Accept Professional Services Agreement with Connections Ed Consulting for Educational Evaluation Services**

The District has engaged Connections Ed to provide independent assessment services for one student at the cost of \$6,500.

Action: M: _____ S: _____ V: _____

B. **Approve Annual and Five Year Developer Fee Accounting Report**

Pursuant to Gov Code 66001, school districts are required to make a public annual accounting for developer fees collected by the District within 180 days after the last day of each fiscal year.

Action: M: _____ S: _____ V: _____

C. **Adopt 2023-24 First Interim Budget Report**

Adopt first interim budget as presented by Jennifer Fusano, CFO.

Action: M: _____ S: _____ V: _____

D. **Adopt Job and Stipend Descriptions for Maintenance and Water Systems**

The District has updated the maintenance job descriptions to more accurately reflect work duties subsequent to the hiring of an outside vendor to manage the water systems. Included are new descriptions for the water stipends that are listed on the Stipend Salary Schedule.

Job Descriptions

- 1) Maintenance Supervisor with Water Certification
- 2) Maintenance Supervisor (vacant position)

Water Stipends

- 3) Water Operations Coordinator (Water Treatment Operator II)
- 4) Water Operations Technician (Water Treatment Operator I)

Action: M: _____ S: _____ V: _____

E. Schedule Annual Organizational Meeting for December 12, 2023

Pursuant to EC 35143 governing boards shall hold an annual organizational meeting within a 15-day period. This year the 15-day period as established by statute runs December 8 through December 22, 2023. The day and time of the organizational meeting shall be selected by the board at the regular meeting held immediately prior to the 15-day window.

Action: M: _____ S: _____ V: _____

8. Board Policies/Administrative Regulations

There are no BP/ARs for consideration at this time.

9. Information/Correspondence

A. CSBA Conference Itineraries – Please let Tracy know your travel plans so she can release any unneeded hotel reservations.

10. Board Member Reports

11. Superintendent’s Report

A. 2023-24 Enrollment: 167 students (62 LES; 105 MH)

12. Closed Session – The Board may adjourn to Closed Session to discuss confidential material.

A. Conference with Labor Negotiator (Gov Code 54957.6) – Agency Negotiator: Dave Scroggins.

13. Report Out of Closed Session

Time: _____ Report: _____

14. Adjournment

Next Regular Board Meeting: Tuesday, December 12, 2023 (2nd Tuesday) at 6:00 p.m.

Adjournment time: _____

The agenda packet for this public meeting, as well as agenda documents distributed to Board Members less than 72 hours prior to this meeting, are available for review at the Latrobe School District Office at 7900 S. Shingle Road, Shingle Springs. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the superintendent’s office at least 48 hours prior to the meeting at 530-677-0260.