

**LATROBE SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Miller's Hill School Library  
7900 S. Shingle Road  
Latrobe, CA 95682

<b>Tuesday, March 21, 2023 6:00pm</b>
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**Board Members:**  
Scot Yarnell, President  
Janet Saitman, Clerk  
Jared Meredith

**District Office Staff:**  
Dave Scroggins, Superintendent/Principal  
Jennifer Fusano, Chief Fiscal Officer  
Tracy Pearson, District Secretary

**AGENDA**

1. **Call to Order** Time: \_\_\_\_\_ By: \_\_\_\_\_
  
2. **Pledge of Allegiance:** \_\_\_\_\_
  
3. **Adoption of Agenda and Minutes** – *This item is provided as an opportunity for board members, through consensus, to re-sequence or table agenda topics.*
  - A. Agenda: March 21, 2023 – tonight’s meeting  

Action:	M: _____	S: _____	V: _____
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  - B. Minutes: February 21, 2023 – regular meeting  

Action:	M: _____	S: _____	V: _____
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4. **Public Comments** – *Members of the public are invited to address the Board on any item that is within the Board’s subject matter jurisdiction. The public may have the opportunity to comment on agenda items as they are presented during the meeting. The Board may not take action on any item which is not listed on the formal agenda. Individual speakers will be allowed three minutes to address the Board, and the total time for public input on each item shall be limited to 20 minutes (Board Bylaw 9323).*
  
5. **Approve Report of District Warrants/Payments**  
Review expenditures for the period of February 24 – March 8, 2023.  

Action:	M: _____	S: _____	V: _____
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6. **Approve Consent Agenda** *The following items will be acted upon as one motion unless any Board member wishes an item removed from the Consent Agenda and considered separately. If an item is pulled for discussion, a separate vote will occur on the item(s).*

A. Approve 2023 Comprehensive School Safety Plan (CSSP). Districts are required to update the safety plan each year by March 1. The CSSP was updated by the Safety Committee on March 1, 2023 and has been posted to our website.

Action: M: \_\_\_\_\_ S: \_\_\_\_\_ V: \_\_\_\_\_

7. **Action/Discussion Items**

A. **Accept March 2023 Personnel Action Report (PAR)**

Accept March 2023 personnel actions, including the following:

- Arlene Dugan, Teacher, Retirement, effective June 1, 2023.

Action: M: \_\_\_\_\_ S: \_\_\_\_\_ V: \_\_\_\_\_

B. **Accept Consulting Agreement with School Facility**

The District has contracted with School Facility for the purpose of providing a School Facility Fee Justification Report, in the amount of \$3,400. The final report will be delivered by May 9, 2023 for inclusion on the May Board agenda.

Action: M: \_\_\_\_\_ S: \_\_\_\_\_ V: \_\_\_\_\_

C. **Accept Contract with Lozano Smith, Attorneys at Law**

The District has engaged legal firm Lozano Smith to provide guidance regarding potential developments within district boundaries. Hourly rates are included.

Action: M: \_\_\_\_\_ S: \_\_\_\_\_ V: \_\_\_\_\_

D. **Approve 2022-23 2<sup>nd</sup> Interim Budget Report**

As presented by Jennifer Fusano, CFO.

Action: M: \_\_\_\_\_ S: \_\_\_\_\_ V: \_\_\_\_\_

E. **Accept 2023 Update to the LCAP Federal Addendum**

In 2019 Latrobe submitted an LCAP Federal Addendum to the CDE to apply for federal funding. The Federal Addendum, like the LCAP, describes how districts plan to use funds. In 2019 the district was not receiving any Title I or Title III funds, and did not complete those sections of the Addendum. Currently in 2022-23 we received Title I funds, and have now updated the Federal Addendum to include the Title I section. We have also updated the Title III section in the event that future funding becomes available. The entire Addendum is being presented to the Board, including the new information for Title I and Title III.

Action: M: \_\_\_\_\_ S: \_\_\_\_\_ V: \_\_\_\_\_

**F. Accept 2022-23 Auditor Contract with Christie White, Inc.**

The County Office of Education facilitated an RFP process for all districts in need of auditor services. The district participated in the process, interviewing potential firms, and has engaged in a one-year contract with Christie White, Inc at the cost of \$13,000.

Action: M: \_\_\_\_\_ S: \_\_\_\_\_ V: \_\_\_\_\_

**G. Accept 2023 Home to School Transportation Plan**

Districts are now required to develop a written plan describing transportation services within the district, pursuant to EC 39800.1 and AB 181 (2022). The plan must be presented to the board in open session by April 1 of each year and updated annually thereafter.

Action: M: \_\_\_\_\_ S: \_\_\_\_\_ V: \_\_\_\_\_

**8. Board Policies/Administrative Regulations**

There are no BP/ARs for review.

**9. Information/Correspondence**

There is no Board correspondence.

**10. Board Member Reports**

**11. Superintendent’s Report**

A. 2022-23 Enrollment: 161 students (66 LES; 95 MH)

**12. Closed Session** – The Board may adjourn to Closed Session to discuss confidential material.

There are no items for Closed Session.

**13. Adjournment**

Next Regular Board Meeting: Tuesday, April 18, 2023 at 6:00 p.m.

Adjournment time: \_\_\_\_\_

The agenda packet for this public meeting, as well as agenda documents distributed to Board Members less than 72 hours prior to this meeting, are available for review at the Latrobe School District Office at 7900 S. Shingle Road, Shingle Springs. Individuals who require special accommodation (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the superintendent’s office at least 48 hours prior to the meeting at 530-677-0260.