

LATROBE SCHOOL DISTRICT BOARD OF TRUSTEES

Tuesday, January 17, 2023

REGULAR MEETING MINUTES

Board Members Present: Jared Meredith, Janet Saitman, Scot Yarnell

Board Member Absent:

District Office Staff Present: Dave Scroggins, Superintendent; Jennifer Fusano, Chief Fiscal Officer; Tracy Pearson, District Secretary

Others: Sherry Magness

CALL TO ORDER

The regular meeting of the Latrobe School District Board of Trustees was called to order at 6:00pm by Scot Yarnell at the Miller's Hill School library, 7900 South Shingle Road, Latrobe, CA, 95682. Jared Meredith led the flag salute.

APPROVAL OF AGENDA AND MINUTES

Agenda - It was motioned by Janet Saitman, seconded by Jared Meredith to approve the agenda of the January 17, 2023 regular board meeting.

Motion passed: 3-0

Minutes - It was motioned by Janet Saitman, seconded by Jared Meredith to approve the minutes of the December 20, 2022 regular board meeting.

Motion passed: 3-0

PUBLIC COMMENTS

There were no comments from the public.

APPROVAL OF DISTRICT WARRANTS

It was motioned by Jared Meredith, seconded by Janet Saitman to approve the district warrants report for the period of December 20, 2022.

Motion passed: 3-0

CONSENT AGENDA

It was motioned by Janet Saitman, seconded by Jared Meredith to approve the Consent Agenda which included the following items:

- Accept the Quarterly Report on Williams Uniform Complaints for the period October 1 – December 31, 2022. There were no complaints.

Motion passed: 3-0.

ACTION/DISCUSSION ITEMS

2022-23 Single Plan for School Achievement (SPSA)

It was motioned by Janet Saitman, seconded by Jared Meredith, to accept the 2022-23 SPSA as updated and approved by the School Site Council/LCAP Parent Advisory Committee. Schools

are required to consolidate all school plans for programs funded through the ConApp (state) and ESEA (federal) Program Improvement into the SPSA. The three goals in Latrobe's SPSA are in alignment with our three LCAP goals.

Motion passed: 3-0.

Transfer Funds from Fund 01 to Fund 14

It was motioned by Jared Meredith, seconded by Janet Saitman to approve of \$50,000. This annual amount is to be set aside for future deferred maintenance projects as outlined in the District 10-Year Deferred Maintenance Plan. An initial transfer of \$350,000 was made in February 2022.

Motion passed: 3-0.

January 2023 Personnel Action Report (PAR)

It was motioned by Jared Meredith, seconded by Janet Saitman to accept the January 2023 personnel actions, including the following:

- Max Beaver, K-8 PE Teacher, 0.4 FTE, Employment, effective January 1, 2023
- Sherry Magness, TK/Teacher, 1.0 FTE, Retirement, effective June 1, 2023

Sherry Magness present her letter of resignation to the board in person. Dave Scroggins thanked Sherry for her years of service to the district, and acknowledged and complimented her exceptional, warmth, care, and patience with young students.

Motion passed: 3-0.

2023-24 School Calendar

It was motioned by Jared Meredith, seconded Janet Saitman adopt the 2023-24 school calendar as recommended by Meet & Confer committee.

Motion passed: 3-0.

BOARD POLICIES/ADMINISTRATIVE REGULATIONS

It was motioned by Jared Meredith, seconded by Janet Saitman to conduct a first reading and adoption of the following new and revised policies:

CSBA June 2022 Quarterly Update

- 1) AR & Exhibit 1312.4 – Williams Uniform Complaint Procedures
- 2) AR & Exhibit 3517 – Facilities Inspection
- 3) BP/AR 3523 – Electronic Signatures (*new*)
- 4) BP/AR 3550 – Food Service/Child Nutrition Program (*new to Latrobe*)
- 5) BP/AR 3551 – Food Service Operations/Cafeteria Fund (*new to Latrobe*)
- 6) BP/AR 3553 – Free and Reduced Price Meals

Motion passed: 3-0.

INFORMATION/CORRESPONDENCE

A. Annual form 700 Conflict of Economic Interest statements are due online for 2023. Please email Tracy a copy when complete.

BOARD MEMBER REPORTS

Janet Saitman attended a First5 board meeting. They are creating new hub websites and graphics for each hub location.

SUPERINTENDENT’S REPORT

Dave Scroggins presented information to the Board including:

- 2022-23 Enrollment: 165 students (67 LES; 98 MH) – We had five new students in January; two students are leaving for four months.
- PBIS Rewards – This new program we are using asks for the type of phone, and camera access. There is no data collection or access to anything else on the user’s phone. Staff has been trained on its use.
- Chronic Absenteeism Messaging – Individual emails went out today to families whose students were absent 10% or more of school days. So far the responses have been positive.

CLOSED SESSION

There were no items for Closed Session.

ADJOURNMENT

There being no further business the regular meeting was adjourned at 6:35 p.m.

Next regular meeting: Tuesday, February 21, 2023 at 6:00 p.m.

Copies of all reports, contract, agreements, and resolutions are made a part of these minutes as if contained fully herein. All documents are available in the district office.

Adopted:

Scot Yarnell, President of the Board

Date